

City of Hamilton Income Tax Division
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 Phone: 513 785-7400
 Toll Free: 1- 800 854-1684
 Fax: 513 785-7401
 Email: citytax@hamilton-oh.gov
 Website: www.hamilton-city.org/tax

2016 Individual Municipal Income Tax Return

Use a Separate Form for Each Municipality

- *Hamilton 2.00 %
 - New Miami..... 1.75 %
 - *Phillipsburg 1.50 %
 - BC Annex 2.00 %
 - *New Paris..... 1.00 %
- *Filing Required Even If No Taxable Income

Return and Payment Due On or Before April 18, 2017

Status: Single Married-Filing Joint Married-Filing Separate

Taxpayer Name and Address:

Account #:

If Renting a Residence, Give Name and Address of Owner:

Part Year Filing:
 From: _____
 To: _____

Yes No Did You File a Return with this Municipality for 2015?
 Yes No May Our Office Discuss this Return with the Preparer?

Check Here if Account Should Be Inactivated. Provide Reason:

2016 Income Tax Return

For Explanation and Requirements of Tax Return and Declaration See Instructions (Separate Document)

1. Wages

A. W-2 Wages... Box 5 of Your W-2 ... If No Box 5 See Instructions... Attach W-2's	DO NOT INCLUDE 1099-G UNEMPLOYMENT	1A	USE BOX 5 NOT BOX 1
B. 2106 Reduction of W-2 Wages... Attach Schedules		1B	
C. Gambling Winnings... <i>Hamilton & New Paris Only</i> ... Attach Schedules		1C	
D. 1099-MISC and/or Miscellaneous Income Not Reported on Schedule... Attach 1099-MISC	DO NOT INCLUDE 1099-R	1D	
E. Sub-Total Taxable Income... Line 1A - 1B + 1C + 1D.....			1E

2. Other Taxable Income Profit or (Loss) ... Complete Section B on Back of Return ... Attach Schedules

A. Profit or (Loss).....		2A
B. Net Operating (Loss) to Carry Forward		2B
C. Prior Year (Loss) Applicable to Current Year Profit... Limit Up to Line 2A... See Instructions.....		2C
D. Sub-Total Other Taxable Income... Line 2A - 2C.....		2D

3. Total Taxable Income... Line 1E + 2D.....

		3
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4. Tax... Line 3 x _____%.....

		4
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5. Credits

A. Tax Withheld for Resident Municipality.....		5A
B. Tax Withheld for Other Municipality(s), Not to exceed _____% Credit is limited - See		5B
C. Credit Carryover from 2015.....		5C
D. 2016 Estimated Tax Paid.....		5D
E. Sub-Total Credits... Line 5A + 5B + 5C + 5D.....		5E

6. 2016 Net Tax Due... Line 4 - 5E.....

		\$	6
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For Office Use Only

_____	+	_____	+	_____	=
Penalty & Interest		Late Filing Fee		Failure To Pay Estimate	

7. If Line 6 is Negative, Your Tax Liability for 2016 is Overpaid.

Amounts of \$10.00 or less will not be collected, credited or refunded. If overpayment is \$10.01 or greater, choose:

A. Credit Carryover to 2017 Estimate... Carry to Line 13.....		7A
B. Refund.....		7B

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Penalties

2017 Declaration of Estimated Income Tax

8. Estimated Income Subject to Tax.....

		8
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9. Tax... Line 8 x _____%.....

		9
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10. Credits

A. Tax Withheld for Resident Municipality.....		10A
B. Tax Withheld for Other Municipality(s), Not to Exceed _____%.....		10B
C. Sub-Total Credits... Sum of Lines 10A + 10B.....		10C

11. Balance of Tax Declared for 2017... Line 9 - 10C.....

		11
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12. Quarterly Estimate Payment Amount... Line 11 x 22.5%.....

		12
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13. Credit Carryover from 2016... Carried from Line 7A.....

		13
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14. Net 1st Quarter Estimate Payment... Line 12 - 13.....

		\$	14
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15. Total Amount Due On or Before April 18, 2017... Line 6 + 14.....

		\$	15
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• Extension Granted if Filed With Our Office On or Before April 18, 2017 & Local Ordinance Met
 • An Extension is to Provide Additional Time to File • Payments Are Not Extended

Signature of Taxpayer	Date
Signature of Spouse	Date
Daytime Phone #	Email - (All future tax forms & statements will be sent via email)

Signature of Person Preparing if Other Than Taxpayer	Date
Print Name of Person Preparing if Other Than Taxpayer	Date
Daytime Phone #	Email - (All future tax forms & statements will be sent via email)

Confirm All Items Below Are Complete Before Submitting Return

- Sign and date your return. Provide daytime phone number and email address.
- Copies of the following documentation must be included with your return:
 - o Federal return, pages 1 and 2
 - o All W-2(s) showing Boxes 5, 18, 19 & 20, all local wages and withholding.
 - o W-2G(s) showing Gambling Winnings
 - o 1099-MISC
 - o All pertinent federal Schedules or Forms that relate to the Individual return, example: Schedule C, Schedule E, Form 2106, etc.
- Full payment of 2016 Tax and 2017 1st Quarter Estimate Payment are due April 18th, 2017.
- Payment options include:
 - o Pay Your Tax Bill Online - select: My Account, follow the prompts to make your payment using VISA, Mastercard or EZ pay Check Payments.
 - o Check or Money Order payable to City of Hamilton

Section A – Additional Taxpayer Information

NOTE: UNLESS ACCOMPANIED BY COPIES OF APPROPRIATE FEDERAL SCHEDULES OR FORMS AND PAYMENT OF THE TOTAL AMOUNT DUE (LINE 15) THIS FORM IS NOT A LEGAL FINAL RETURN.

Has your federal tax liability for any prior year been changed this year as a result of an examination by the internal revenue service? YES NO
 If yes, has an amended return been filed for such year or years? YES NO

Did you receive or apply for a refund from any other municipality in 2016? YES NO
 If yes, give name of municipality _____ amount of refund _____ year refund was for _____.

Section B – Other Taxable Income Profit or (Loss)

Do You Have Employees Working in This City? <input type="checkbox"/> No <input type="checkbox"/> Yes, Employee W-2's Must Be Submitted to this Office By February 28, 2017		Do You Use Sub-Contract Labor to Perform Work in This City? <input type="checkbox"/> No <input type="checkbox"/> Yes, 1099's Must Be Submitted to this Office By February 28, 2017	
Attach All Federal Schedules Supporting Profit or (Loss) Below		If TOTAL is:	
Schedule C - Business Income Total Profit (Loss) from Line 31 Schedule C	\$	Profit All Cities: Enter Total Profit on Line 2A of return. Loss Hamilton, New Paris & Butler County Annex: Loss may be carried forward 3 years. A net operating loss by a business or profession cannot be deducted from W-2 Wages. Enter Total Loss on Line 2B of return. Phillipsburg: No loss carry forward is allowed. A loss is allowed against W-2 wages, but is limited to the amount of W-2 Wages that have income tax withheld to Phillipsburg or the portion of W-2 Wages that income tax is due on to Phillipsburg. Enter Allowable Loss on Line 2A of return. New Miami: Current year Loss may be carried forward for 5 years <u>OR</u> your current year loss can be deducted against W-2 Wages, but is limited to the amount of W-2 Wages that have income tax withheld to New Miami or the portion of W-2 Wages that tax is due on to New Miami. Enter Allowable Loss on Line 2A to apply against W-2 wages <u>OR</u> Enter Total Loss on Line 2B to carry forward.	
Schedule E – Rental Income Total Profit (Loss) from Line 21 Schedule E	\$		
Schedule F – Farm Total Profit (Loss) from Line 36 Schedule F	\$		
Schedule K-1 – Partnership Income Total Profit (Loss)	\$		
TOTAL Read Right Hand Column for Instructions to Carry Profit or (Loss) to front of Return.	\$		
If only a portion of the Schedule Profit or (Loss) is taxable to this municipality, please note the percentage taxable to this municipality on federal schedule and input the reduced figure in the appropriate box above. See Instructions for further explanation.			

Section C – 2016 Short Form

DID YOU HAVE W-2 INCOME?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
DID YOU OWN RENTAL PROPERTY?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
DID YOU PARTICIPATE IN A BUSINESS OR PARTNERSHIP?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
FOR HAMILTON AND NEW PARIS RESIDENTS ONLY:		
DID YOU HAVE GAMBLING WINNINGS?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
IF ALL ANSWERS ARE NO, PLEASE MARK THEM, SIGN AND MAIL TO ADDRESS IN UPPER LEFT CORNER OF RETURN.		

Municipal Income Tax Assistance is Free
Available on a First Come First Serve Basis

Office Hours:

Monday–Friday, 8:30 a.m.-5:00 p.m.

Extended Hours:

April 17 &18, 2016 8:00 a.m. – 7:00 p.m.