

City of Hamilton Income Tax Division  
 345 HIGH ST FL 3 STE 310 HAMILTON OH 45011  
 Phone: 513 785-7400  
 Toll Free: 1-800 854-1684  
 Fax: 513 785-7401  
 Email: [citytax@ci.hamilton.oh.us](mailto:citytax@ci.hamilton.oh.us)  
 Website: [www.hamilton-city.org/tax](http://www.hamilton-city.org/tax)

# 2012 Individual City Income Tax Return

Use a Separate Form for Each City

- \*Hamilton ..... 2.00 %
  - New Miami..... 1.75 %
  - Eaton..... 1.50 %
  - \*Phillipsburg ..... 1.50 %
  - BC Annex..... 2.00 %
  - \*New Paris..... 1.00 %
- \*Filing Required Even If No Taxable Income

## FILE ONLINE

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Return and Payment Due On or Before April 15, 2013  
 New Paris use Part Year Filing section: October 1 to December 31, 2012

Status:  Single  Married-Filing Joint  Married-Filing Separate

Taxpayer Name and Address:

Account #:

If Renting a Residence, Give Name and Address of Owner:

Part Year Filing:  
 From: \_\_\_\_\_  
 To: \_\_\_\_\_  
 Complete Section B  
 Back of Return

Yes  No Did You File a Return with this City for 2011?  
 Yes  No May Our Office Discuss this Return with the Preparer?

Check Here if Account Should Be Inactivated. Provide Reason:

### 2012 Income Tax Return

For Explanation and Requirements of Tax Return and Declaration See Instructions (Separate Document)

#### 1. Wages

A. W-2 Wages (Box 5 of Your W-2) (If No Box 5 See Instructions) (Attach W-2's).....	DO NOT INCLUDE 1099-G UNEMPLOYMENT	1A	USE BOX 5 NOT BOX 1
B. 2106 Reduction of W-2 Wages (Attach Schedules).....		1B	
C. Gambling Winnings (Hamilton & New Paris Only) (Attach Schedules).....		1C	
D. 1099-MISC and/or Miscellaneous Income (If Not Reported on Schedule) (Attach 1099-MISC)...	DO NOT INCLUDE 1099-R	1D	
E. Sub-Total Taxable Income (Line 1A - 1B + 1C + 1D).....			1E

#### 2. Other Taxable Income Profit or (Loss) - Complete Section C on Back of Return (Attach Schedules)

A. Profit or (Loss).....		2A
B. Net Operating (Loss) - Current Year Carry Forward		2B
C. Prior Year (Loss) Applicable Only to Current Year Profit - Limit Up to Line 2A (See Instructions)		2C
D. Sub-Total Other Taxable Income (Line 2A - 2C).....		2D

#### 3. Total Taxable Income (Line 1E + 2D).....

3

#### 4. Tax (Line 3 x \_\_\_\_\_%).....

4

#### 5. Credits

A. Tax Withheld for Resident City.....		5A
B. Tax Withheld for Another City, Not to Exceed _____% (Credit Is Limited - See Instructions)		5B
C. Credit Carryover from 2011.....		5C
D. 2012 Estimated Tax Paid.....		5D
E. Sub-Total Credits (Line 5A + 5B + 5C + 5D).....		5E

#### 6. 2012 Net Tax Due (Line 4 - 5E).....

6 \$

#### For Office Use Only

Penalty & Interest + Late Filing Fee + Failure To Pay Estimate =

#### 7. If Line 6 is Negative, Your Tax Liability for 2012 is Overpaid, Choose:

A. Credit Carryover to 2013 Estimate (Carry to Line 13).....		7A
B. Refund.....		7B

### 2013 Declaration of Estimated Income Tax

#### 8. Estimated Income Subject to Tax.....

8

#### 9. Tax (Line 8 x \_\_\_\_\_%).....

9

#### 10. Credits

A. Tax Withheld for Resident City.....		10A
B. Tax Withheld for Another City, Not to Exceed _____%.....		10B
C. Sub-Total Credits (Sum of Lines 10A + 10B).....		10C

#### 11. Balance of Tax Declared for 2013 (Line 9 - 10C).....

11

#### 12. Quarterly Estimate Payment Amount (Line 11 ÷ 4).....

12

#### 13. Credit Carryover from 2012 (Carried from Line 7A).....

13

#### 14. Net 1<sup>st</sup> Quarter Estimate Payment (Line 12 - 13).....

14 \$

#### 15. Total Amount Due On or Before April 15, 2013 (Line 6 + 14).....

Make Check Payable To: City of Hamilton  
 Amounts less than \$1.00 (for New Paris less than \$5.00) will not be collected, refunded or credited. Pay tax timely to avoid assessments.

15 \$

• Extension Granted if Filed With Our Office On or Before April 15, 2013 & Local Ordinance Met  
 • An Extension is to Provide Additional Time to File • Payments Are Not Extended

Signature of Taxpayer \_\_\_\_\_ Date \_\_\_\_\_  
 Signature of Spouse \_\_\_\_\_ Date \_\_\_\_\_  
 Daytime Phone # \_\_\_\_\_ Email - (All future tax forms & statements will be sent via email)

Signature of Person Preparing if Other Than Taxpayer \_\_\_\_\_  
 Print Name of Person Preparing if Other Than Taxpayer \_\_\_\_\_ Date \_\_\_\_\_  
 Daytime Phone # \_\_\_\_\_ Email - (All future tax forms & statements will be sent via email)

PAY YOUR TAX BILL ONLINE @ [www.hamilton-city.org/tax](http://www.hamilton-city.org/tax) Choose Manage My Account, Individual. If you pay online this form still needs to be mailed, faxed or filed electronically.

Pay By Credit Card

Check One:  VISA  MasterCard

Card # \_\_\_\_\_  
 Card Expiration Date \_\_\_\_\_ (Month) \_\_\_\_ / (Year) \_\_\_\_  
 2012 Tax Payment.....\$ \_\_\_\_\_  
 2013 Estimated Tax Payment.....\$ \_\_\_\_\_  
 Total Amount Authorized.....\$ \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Daytime Phone# \_\_\_\_\_ Date \_\_\_\_\_

**Section A – Additional Taxpayer Information**

**NOTE: UNLESS ACCOMPANIED BY COPIES OF APPROPRIATE FEDERAL SCHEDULES OR FORMS AND PAYMENT OF THE TOTAL AMOUNT DUE (LINE 15) THIS FORM IS NOT A LEGAL FINAL RETURN.**

Has your federal tax liability for any prior year been changed this year as a result of an examination by the internal revenue service?  YES  NO

If yes, has an amended return been filed for such year or years?  YES  NO

Did you receive or apply for a refund from any other municipality in 2012?  YES  NO

If yes, give name of municipality \_\_\_\_\_ amount of refund \_\_\_\_\_ year refund was for \_\_\_\_\_

**Section B – Part Year Filing W-2 Wages & Withholding Credit Worksheet**

**If there are discrepancies in the calculations below (such as the employer has not withheld correctly) additional tax may be due. A single W-2 showing withholding for more than one city cannot be calculated on this worksheet. Please call for assistance.**

A	B	C	D	E	F	G	H	H-1	H-2	H-3	
Employer Name	# Months Worked At this W-2 in 2012	# Months Lived in City While Working at this W-2 in 2012	New Paris Only: Limit to Oct, Nov, Dec 2012	Percent Taxable (C ÷ B)	Wages (Box 5 of W-2)	Wages Taxable to This City (E x D)	Withholding (Box 19 of W-2)	Tax Withheld by Employer (G x D)	*Hamilton, Eaton & New Miami Only (F x Resident City Tax Rate)	**Phillipsburg Only (F x 1%)	***New Paris Only (F x .5%)
1.											
2.											
3.											
4.											
5.											
6.											

<b>TOTAL</b> (Sum Lines 1 thru 6 Column F & H)	Carry Totals to Front of Return: Taxable Wages (Column F) to Line 1A Withholding Credit (Column H) to Line 5B				1A	****5B				
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*Hamilton, New Miami, Eaton and BC Annex Only: For Lines 1 through 6, Compare Column H to Column H-1, circle the lesser of the two amounts. Next Total all of the circled amounts & put the total at the bottom of Column H.	**Phillipsburg Only: For Lines 1 through 6, Compare Column H to Column H-2: circle the lesser of the two amounts for other city withholding or the largest amount for resident city withholding. Next, Total all of the circled amounts together & put the total at the bottom of Column H.	***New Paris Only: For Lines 1 through 6, Compare Column H to Column H-3: circle the lesser of the two amounts for other city withholding or the largest amount for resident city withholding. Next, Total all of the circled amounts together & put the total at the bottom of Column H.
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\*\*\*\*For Part Year Resident Only: Carry the TOTAL Withholding Credit (including resident city and/or another city withholding) to Line 5B on front of return.

**Section C – Other Taxable Income Profit or (Loss)**

Do You Have Employees Working in This City? <input type="checkbox"/> No <input type="checkbox"/> Yes, Employee W-2's Must Be Submitted to this Office By February 28, 2013		Do You Use Sub-Contract Labor to Perform Work in This City? <input type="checkbox"/> No <input type="checkbox"/> Yes, 1099's Must Be Submitted to this Office By February 28, 2013	
<b>Attach All Federal Schedules Supporting Profit or (Loss) Below</b>		<b>If TOTAL is:</b>	
<b>Schedule C - Business Income</b> Total Profit (Loss) from Line 31 Schedule C	\$	<b>Profit</b> All Cities: Enter Total Profit on Line 2A of return. New Paris: Include Only Oct Nov Dec 2012 Profit or (Loss).	
<b>Schedule E – Rental Income</b> Total Profit (Loss) from Line 21 Schedule E	\$	<b>Loss</b> Hamilton, New Paris & Butler County Annex: Loss may be carried forward 3 years. A net operating loss by a business or profession cannot be deducted from W-2 Wages. Enter Total Loss on Line 2B of return. New Paris: Include Only Oct Nov Dec 2012 Profit or (Loss).	
<b>Schedule F – Farm</b> Total Profit (Loss) from Line 36 Schedule F	\$	<b>Eaton &amp; Phillipsburg:</b> No loss carry forward is allowed. A loss is allowed against W-2 wages, but is limited to the amount of W-2 Wages that have tax withheld to the resident city or the portion of W-2 Wages that tax is due on to the resident city. Enter Allowable Loss on Line 2A of return.	
<b>Schedule K-1 – Partnership Income</b> Total Profit (Loss)	\$	<b>New Miami:</b> Current year Loss may be carried forward for 5 years OR your current year loss can be deducted against W-2 Wages, but is limited to the amount of W-2 Wages that have tax withheld to the resident city or the portion of W-2 Wages that tax is due on to the resident city. Enter Allowable Loss on Line 2A to apply against W-2 wages OR Enter Total Loss on Line 2B to carry forward.	
<b>TOTAL</b> Read Right Hand Column for Instructions to Carry Profit or (Loss) to front of Return.	\$		

If only a portion of the Schedule Profit or (Loss) is taxable to the city, please note the percentage taxable to this city on federal schedule and input the reduced figure in the appropriate box above. See Instructions for further explanation.

**Section D – 2012 Short Form**

DID YOU HAVE W-2 INCOME?  YES  NO  
 DID YOU OWN RENTAL PROPERTY?  YES  NO  
 DID YOU PARTICIPATE IN A BUSINESS OR PARTNERSHIP?  YES  NO  
**FOR HAMILTON AND NEW PARIS RESIDENTS ONLY:**  
 DID YOU HAVE GAMBLING WINNINGS?  YES  NO  
 IF ALL ANSWERS ARE NO, PLEASE MARK THEM, SIGN AND MAIL TO ADDRESS IN UPPER LEFT CORNER OF RETURN.

**City Tax Assistance is Free**

**Available on a First Come First Serve Basis**

**Office Hours:**

Monday–Friday, 8:30 a.m.-5:00 p.m.

**Extended Hours:**

Saturday April 13, 2013 8:30 a.m. – 12:00 noon  
 April 11, 12, 15, 2013 8:30 a.m. – 8:00 p.m.