



**Pat Moeller**

Mayor

**Carla Fiehrer**  
Vice Mayor

**Matthew Von Stein**  
Council Member

**Kathleen Klink**  
Council Member

**Rob Wile**  
Council Member

**Robert Brown**  
Council Member

**Timothy Naab**  
Council Member

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**Call to Order**

**Offering of Prayer** – Mayor Moeller

**Pledge of Allegiance**

**Special Presentations by City Council or the City Manager/ Proclamations/ Verbal Reports**

1. Mentoring Program Proposition by Pastor Shaq
2. Hamilton Parks Conservancy presentation by Steve Timmer
3. Michael A. Folkes Proclamation

**Audience of Citizens**

Individuals who wish to make comments regarding items scheduled on the Agenda may speak during this part of the agenda or may reserve the right to speak specifically when that item is up for a vote on Council floor. Individuals who wish to speak regarding items not specifically scheduled may do so at this time. All individuals who intend to address City Council are required to sign in at the table in the back of the room. Each speaker is allowed 5 minutes.

**Consent Agenda**

The Consent Agenda is intended to allow the City Council to spend its time and energy on the important items on a lengthy agenda. Staff recommends approval of the Consent Agenda. Anyone may request an item on this calendar to be "pulled" off the Consent Agenda and considered separately. Agenda items pulled from the Consent Agenda will be considered separately under Pulled Consent Items.

- Approval of Minutes
- All Staff Reports
- Committee of the Whole Report (Includes all Caucus Reports)
- Receive and File

**Caucus Agenda March 9, 2016**

1. Recommendation Relative to the **report of Final Assessment Rolls for the 2013 Resurfacing and Concrete Repair Programs**
2. Recommendation Relative to the **request to rezone vacant property located at the eastern terminus of Lincoln Avenue from R-2 Single Family Residence to R-4 Multi-Family Residence, City Lot No. 23680, situated in the Fifth Ward, City of Hamilton, Butler County, Ohio (AHEPA Senior Living, Applicant)**
3. Recommendation Relative to the **Compressed Natural Gas Dispensing Royalty Agreement for the City's CNG Station (U.S. Gain)**
4. Recommendation Relative to **Change Order #1 Contract 13-10 Debris Removal Horseshoe and Headgates Dams**





These icons illustrate which strategic goals Council Actions align to

**Live**



Increase residential property values by CPI + 5%

**Work**



Realize \$150 million of new private industrial/commercial investment

**Play**



Generate \$20 M in investment for recreational amenities with \$10 M around the Great Miami River



Decrease vacant residential structures by 30% (1000 total)



Add 2,000 net new jobs



Engage 50,000 participants annually in special events, arts, and recreation activities



**General Operations and Government Business**

**Council Actions Pertaining to Legislative Items:**

**New Legislation:**

4. An ordinance making supplemental appropriations for current expenses and other expenditures of the City of Hamilton, during the fiscal year ending December 31, 2016. (First Reading).
5. An ordinance amending and supplementing Schedule “A” of the City’s Classification and Compensation plan, as set forth in Ordinance No. EOR2016-1-4, adopted January 13, 2016, to add the new classification of Assistant Gas and Water Distribution Superintendent. (First Reading).
6. An ordinance amending and supplementing schedule “A” of the City’s Classification and Compensation Plan, as set forth in ordinance No. EOR2016-1-4, adopted January 13, 2016, to add the new classification of Environmental Technician and Compliance Specialist. (First Reading).
7. An ordinance approving the final or official plat of Gardner Ridge, Section One, Block B, situated in the First Ward North Side of the City of Hamilton, Ohio (JA Development, Applicant). (First Reading).
8. A resolution authorizing and directing the City Manager to enter into a memorandum of understanding with the Hamilton Parks Conservancy, the MetroParks of Butler County, and the City of Hamilton.

**Audience of the City Manager**

**Audience of City Council**

**Executive Session**

**Adjournment**

The City of Hamilton is pleased to provide accommodations to disabled individuals and encourage their participation in city government. Should special accommodations be required, please contact the City Clerk’s office at 513-785-7074 (24) hours before the scheduled meeting.





Caucus Report  
3/9/16

## City Council Meeting Caucus Report

**TO:** The Honorable Mayor and Members of the City Council

**RE:** Report of Final Assessment Rolls for the 2013 Resurfacing and Concrete Repair Programs

<input checked="" type="checkbox"/>	1 <sup>st</sup> Reading Date:	3/23/16
<input checked="" type="checkbox"/>	2 <sup>nd</sup> Reading Date:	3/23/16
<input type="checkbox"/>	Public Hearing Date:	

Dear Mayor and Members of Council:

Resolution Numbers R2013-2-13 & R2012-6-30 were adopted by Council ordering the construction and repair of existing sidewalks, curbs and gutters for various streets and avenues throughout the City of Hamilton.

I am forwarding the assessment rolls setting forth the final assessments against the various properties affected by the 2013 Resurfacing & Concrete Repair Assessment Programs. I am recommending that an Ordinance levying these final assessments be prepared and considered by Council.

It is the recommendation of this office that Council receive this report, concur in the recommendation and direct the preparation of the necessary legislation.

Sincerely,

Caucus Report Prepared By:

Joshua A. Smith  
City Manager

Deborah J. Hymer  
Treasurer

### Choose Strategic Goal(s)

- R** Realize \$150 million of new private industrial/commercial investment
- A** Add 2,000 new jobs
- I** Increase residential property values by CPI + 5%
- D** Decrease vacant residential structures by 30% (1,000 total)
- G** Generate \$20 M in investment for recreational amenities with \$10 M around the Great Miami River
- E** Engage 50,000 participants annually in special events, arts and recreation activities
- O** General Operations/ Government Business



## City Council Meeting Caucus Report

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TO: The Honorable Mayor and Members of the City Council

<input checked="" type="checkbox"/>	1 <sup>st</sup> Reading Date: 03/23/2016
<input checked="" type="checkbox"/>	2 <sup>nd</sup> Reading Date: 04/13/2016
<input checked="" type="checkbox"/>	Public Hearing Date: 03/23/2016

RE: **Request to Rezone the vacant property located at the eastern terminus of Lincoln Avenue from R-2 Single Family Residence to R-4 Multi-Family Residence, City Lot No. 23680, situated in the Fifth Ward, City of Hamilton, Butler County, Ohio (AHEPA Senior Living, Applicant).**

Dear Mayor and Members of Council:

### BACKGROUND INFORMATION

AHEPA (American Hellenic Educational Progressive Association) Senior Living has submitted an application for the rezoning of an 11.78 acre parcel located at the eastern terminus of Lincoln Avenue (public hearing map - Exhibit A). The property is currently zoned R-2 Single Family Residence. The applicant is proposing a zoning change from R-2 Single Family Residence to R-4 Multi Family Residence.

The property was the former Van Buren School site, which operated on the property from the mid 1950s to 2009. The City of Hamilton acquired the property as part of a land transfer with the Hamilton City School District in 2011. The property is currently a vacant lot. The reason for this rezoning is to allow for the future development of a senior living apartment community with 125 units of assisted living and 44 units of senior living cottages (conceptual site plan and building renderings attached as Exhibit B).

On March 30, 2015 the City of Hamilton placed an ad in the Journal News seeking Development Proposals for the Lincoln Avenue property. The deadline to apply was June 2, 2015. The development proposal from AHEPA was the accepted bid and on December 9, 2015 City Council approved the sale of the property.

At the request of the City of Hamilton, AHEPA held a neighborhood meeting to provide information to abutting residents about the development proposal. AHEPA notified all property owners within 500 feet of the property with a letter of introduction and details of their project attached as Exhibit C. City of Hamilton staff also attended the neighborhood meeting. There were a number of questions raised by abutting property owners at the meeting that were addressed by the architect and engineer of AHEPA. At



the conclusion of the meeting AHEPA agreed to hold another meeting with area residents to share their plan.

## **PLAN/PROPOSAL ANALYSIS**

### **Zoning**

The property located at eastern terminus of Lincoln Avenue is currently zoned R-2 Single Family Residence District. The area surrounding Lincoln Avenue is predominantly R-2 Single Family Residence District directly to the north and west and R-3 One to Four Family Residence District further west. The south and east boundary of the property abuts Fairfield Township. The abutting properties in Fairfield Township are residential and zoned R-3 One to Two Family Residence District (Exhibit D).

The applicant is requesting to rezone the subject property to R-4 Multi Family Residence to allow for the construction of a senior living apartment community with 125 units of assisted living and 44 units of senior living cottages. Lincoln Avenue currently terminates into the property and is proposed to be the vehicular access point on the development if the rezoning request is approved.

### **Building**

If the rezoning request is approved, AHEPA intends to submit detailed plans for a two phase development for senior living apartments. Phase 1 would be 125 units of assisted living in a single building. Phase 2 would be 44 units of senior living cottages in 12 buildings. Conceptual development plans are attached as Exhibit C.

Final plans for development and construction on this property would first be reviewed by City of Hamilton Departments through the Interdepartmental Review process prior to any building or construction approvals and must adhere to all applicable building and land development regulations.

A total of two hundred and seventeen (217) public hearing notices were mailed to property owners within 500 feet of the Lincoln Avenue property before the Planning Commission public hearing which included residents of the City of Hamilton and Fairfield Township.

## **RECOMMENDATION**

The Planning Commission held a public hearing and reviewed the proposed rezoning regarding the 11.78 acres property on February 15, 2016 and recommend approval by City Council.

It is the recommendation of this office that Council receives this report, concurs in the recommendation of the Planning Commission, and directs the preparation of the necessary legislation to rezone the vacant property located at eastern terminus of



Lincoln Avenue from R-2 Single Family Residence to R-4 Multi-Family Residence, City Lot No. 23680, situated in the Fifth Ward, City of Hamilton, Butler County, Ohio.

Sincerely,

Caucus Report Prepared By:

Joshua A. Smith  
City Manager

John Creech  
Senior Planner

Attachments to this report include:

1. Exhibit A – Public Hearing Map
2. Exhibit B – Conceptual Site Plan & Building Plans
3. Exhibit C – AHEPA Neighborhood Meeting Notification
4. Exhibit D – Zoning Map
5. Exhibit E – Application for Rezoning

**Choose Strategic Goal(s)**

- R** Realize \$150 million of new private industrial/commercial investment
- A** Add 2,000 new jobs
- I** Increase residential property values by CPI + 5%
- D** Decrease vacant residential structures by 30% (1,000 total)
- G** Generate \$20 M in investment for recreational amenities with \$10 M around the Great Miami River
- E** Engage 50,000 participants annually in special events, arts and recreation activities
- O** General Operations/ Government Business



# 1. Exhibit A - Public Hearing Map

## 2311 LINCOLN AVENUE PUBLIC HEARING MAP



 2311 Lincoln Avenue

0 100 200 400 Feet



# 2. Exhibit B - Conceptual Site Plan & Building Plan

AHEPA  
Senior Living Apartments  
of Hamilton Ohio

11/15/2011  
PROJECT #

### DEVELOPMENT SUMMARY

Site Area: 11.7 acres (500,940 s.f.)

### Lot Coverage:

Buildings: 108,938 s.f.  
- Main Bldg: 57,570 s.f.  
- Cottages: 51,368 s.f.  
Pavement: 47,742 s.f.  
Asphalt: 111,692 s.f.  
Green Space: 239,045 s.f.

### Buildings:

(1) RPD  
(3) 4-Unit Buildings  
(2) 2-Unit Buildings  
TOTAL: 11

### RESIDENTIAL PLANNED DEVELOPMENT (RPD):

Units:  
1st: 59  
2nd: 66  
TOTAL: 125

Parking: 82 (2 HC)

### 4-UNIT BUILDINGS:

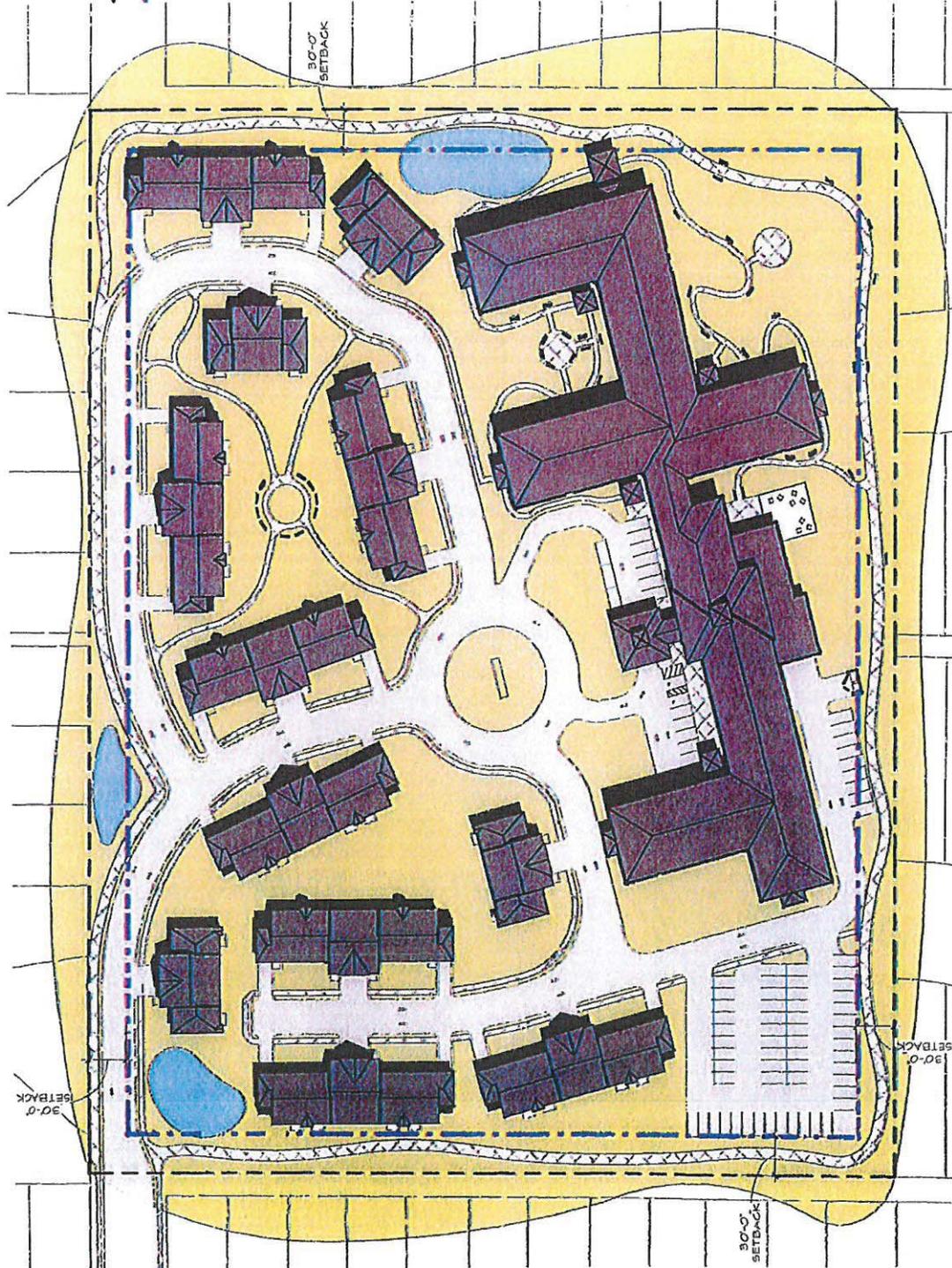
1-BR: 20  
2-BR: 20  
TOTAL: 40  
Parking: 40 garage  
40 driveway  
TOTAL: 80

### SCHEMATIC

11/15/2011  
PROJECT #

### SITE PLAN

1A

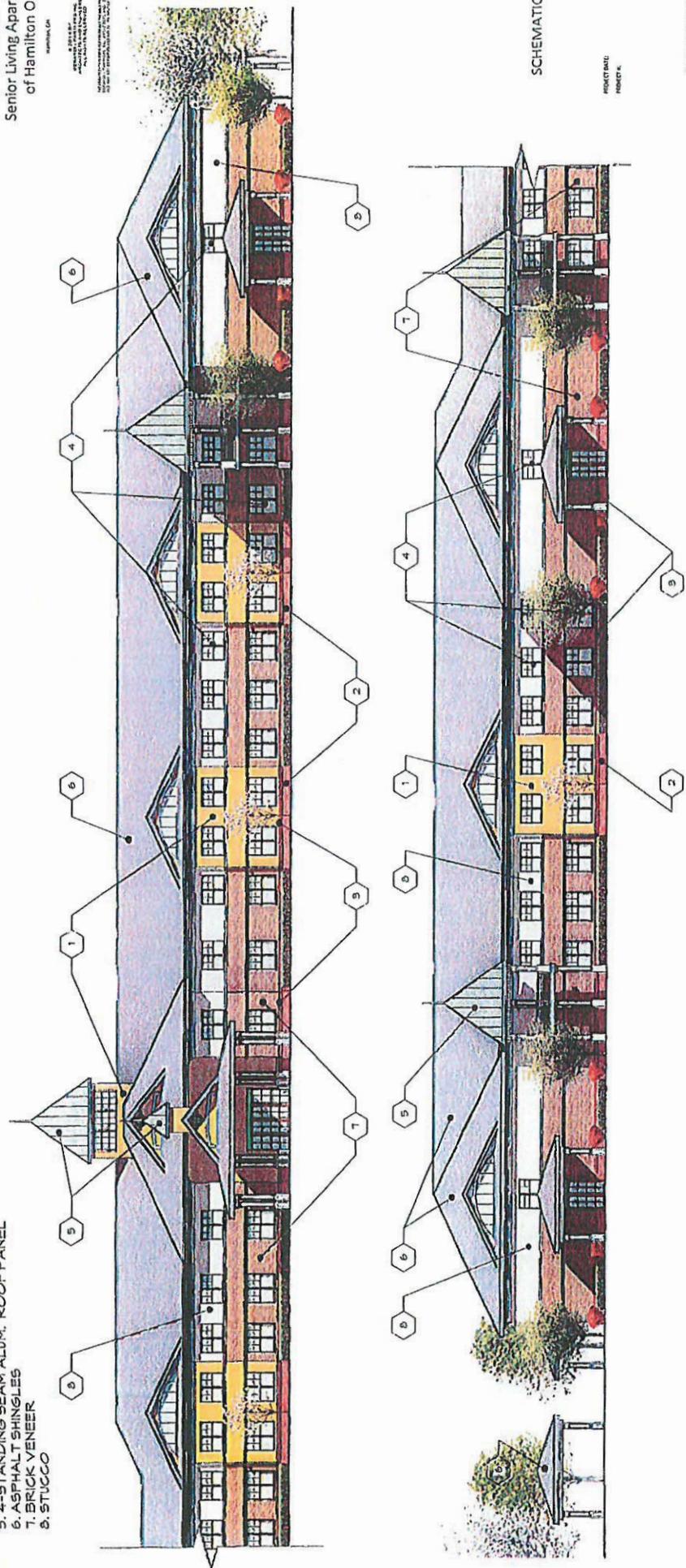


site plan 1" = 80'-0"

ARCHITECT  
BERARDI + PARTNERS  
1000 W. WASHINGTON ST. SUITE 200  
CINCINNATI, OH 45202  
PH: 513.763.1100  
WWW.BERARDIARCHITECTS.COM

**MATERIALS**

1. STONE VENEER
2. BRICK BASE
3. ROWLOCK
4. CLAD WINDOW
5. 4-STANDING SEAM ALUM. ROOF PANEL
6. ASPHALT SHINGLES
7. BRICK VENEER
8. STUCCO



west elevation 1" = 20'-0"



SCHEMATIC

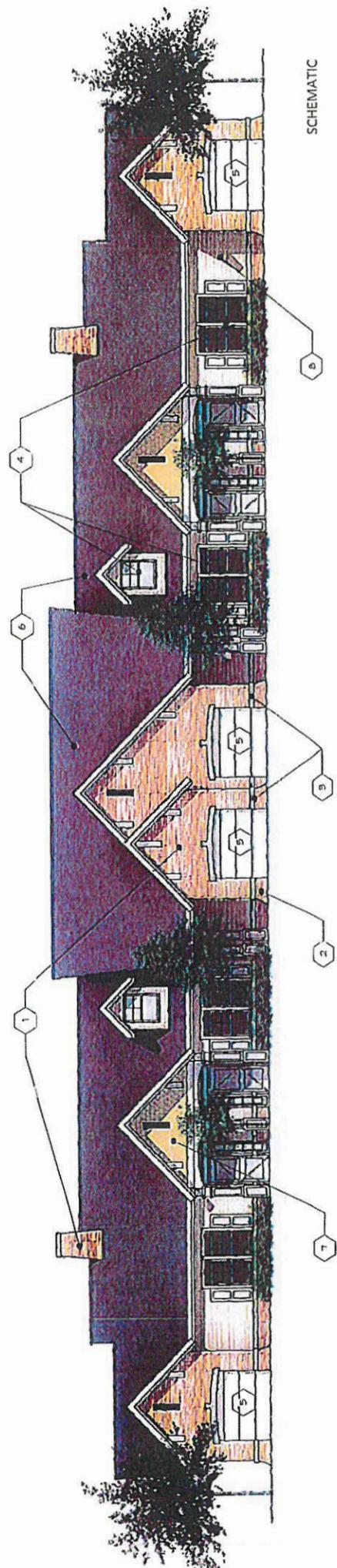
PROJECT #10  
PROJECT #1

ELEVATIONS

ARCHITECT  
BERARDI + ASSOCIATES  
1000 W. WASHINGTON ST.  
CINCINNATI, OH 45202  
TEL: 513.251.1111  
WWW.BERARDI-ARCHITECTS.COM

**MATERIALS**

1. STONE VENEER
2. STONE BASE
3. SYNTHETIC STONE BAND
4. CLAD WINDOW
5. 4-PANEL GARAGE DOOR
6. ASPHALT SHINGLES
7. FISH-SCALE SIDING
8. SIDING



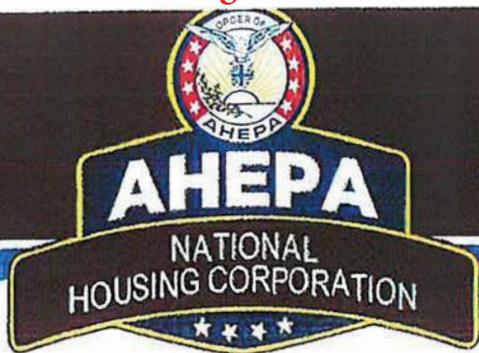
SCHEMATIC

PROJECT DATE: 10/20/2015  
PROJECT #: 13118

ELEVATIONS

unit building elevation 3/32" = 1'-0"

### 3. Exhibit C – AHEPA Neighborhood Meeting Notification



10706 Sky Prairie Street, Fishers, IN 46038  
317-845-5890 :office 317-288-0811 :fax  
www.ahepahousing.org info@hepahousing.org

Date: Jan 28, 2016

Dear Hamilton Area Property Owner:

The purpose of this letter is to notify you of an application that will be filed with the City of Hamilton for a land use proposal involving property adjacent to, or in close proximity to, property shown in your ownership by Butler County tax records.

AHEPA National Housing Corporation is holding a neighborhood meeting to provide information to area residents about the nature of the proposal. Representatives of the applicant will be present to explain their application, answer questions, and solicit comments.

Meeting Date: February 8, 2016

Location: Cherry Valley United Baptist Church  
Corner of Lincoln & Parkamo

Time: 6:00 PM

Type of Application: Rezoning Request of 2231 Lincoln Avenue from R-2 to R-4

General Description: Enclosed find City of Hamilton Public Notice, description and site map.

If you have any questions prior to or after this meeting, you may contact us at 317-845-5890.

Sincerely,

Demetri N. Damaskos, Director of Development

cc: City of Hamilton Planning Department

# Classis

# DAILY JOURNAL

**NOTICE TO BIDDERS  
PUBLIC AUCTIONS/SALES  
PUBLIC HEARINGS  
PUBLIC NOTICES  
SEIZED PROPERTY  
SHERIFF SALES  
ZONINGS**

SAID ROAD AND THE EAST LINE OF SECTION NUMBER 2, THENCE SOUTH 2 DEG. 43' EAST, 1316.79 FEET; THENCE NORTH 2 DEG. 43' EAST, 1316.79 FEET TO THE CENTER OF THE OXFORD STATE ROAD, THENCE ALONG THE CENTER OF SAID ROAD, N 81 DEG. 00' WEST 325.02 FEET TO THE POINT OF BEGINNING, CONTAINING 4.885 ACRES EXCEPTING SO MUCH OF SAID LAND AS OWNED BY THE STATE OF OHIO TO BE USED FOR ROAD PURPOSES.

SAVE AND EXCEPTING, HOWEVER, CERTAIN PORTION OF THE ABOVE PREMISES CONTAINING 1.137 ACRES, MORE OR LESS CONVEYED TO THE STATE OF OHIO ON DECEMBER 17, 1964, AND BEING DESCRIBED AS FOLLOWS: BEING A PARCEL OF LAND LYING ON THE RIGHT SIDE OF THE CENTER LINE OF A SURVEY, MADE BY THE DEPARTMENT OF HIGHWAYS, AND RECORDED IN BOOK PAGE OF THE RECORDS ON BUTLER COUNTY, OHIO, AND BEING LOCATED WITHIN THE FOLLOWING DESCRIBE POINTS IN THE BOUNDARY THEREOF: COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF SECTION 2, THENCE SOUTH 17 DEG. 25' 17" EAST ALONG THE EAST LINE OF SECTION 2 A DISTANCE OF 1335.43 FEET TO A POINT IN THE CENTER LINE OF EXISTING STATE ROUTE 73; THENCE NORTH 79 DEG. 47' 46" WEST ALONG SAID EXISTING CENTERLINE A DISTANCE OF 1317.67 FEET TO THE GRANTOR'S NORTHWESTERLY PROPERTY CORNER; THENCE SOUTH 9 DEG. 35' 44" EAST ALONG THE GRANTOR'S WESTERLY PROPERTY LINE A DISTANCE OF 696.39 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 11 DEG. 16' 34" EAST A DISTANCE OF 172,480 FEET TO A POINT IN THE GRANTOR'S EASTERLY PROPERTY LINE; THENCE SOUTH 100 DEG. 49' 58" WEST ALONG SAID EASTERLY LINE A DISTANCE OF 614.00 FEET TO THE GRANTOR'S SOUTHERLY PROPERTY CORNER; THENCE NORTH 9 DEG. 35' 44" WEST ALONG THE GRANTOR'S WESTERLY LINE A DISTANCE OF 694.55 FEET TO THE POINT OF BEGINNING.

IT IS UNDERSTAND THAT THE LAND BEING CONVEYED CONTAINS 3.748 ACRES, MORE OR LESS.

APPRAISED AT: \$123,933.33  
MINIMUM BID: \$32,622.22

There was not an inside inspection of the property and the master commissioner is not liable for conditions of the property upon confirmation of the sale.

TERMS OF SALE: 10% buyer's premium to be added to successful high bid. 10% of the sale price down at time of sale with check or money order; balance due thirty days from sale.

**MASTER COMMISSIONER:  
BRENT SEMPLE,  
C. GARTH SEMPLE & ASSOCIATES, INC.**  
www.semplesells.com  
ATTORNEYS: FLAGEL & PAPAKIRK LLC  
BENJAMIN M. RODRIGUEZ, ESQ., 50 EMBASSY BUSINESS WAY, SUITE 410, CINCINNATI, OHIO 45241, (513) 984-8111.  
17138332 3-30, 4-6, 4-13/2015

**COURT OF COMMON PLEAS  
BUTLER COUNTY, OHIO**

**U.S. Bank National Association  
Plaintiff,  
-vs-  
The Unknown Heirs, Devises,  
Legatees, Executors, Administrators,  
Spouses and Assigns and the  
Unknown Guardians of Minor  
and/or Incompetent Heirs of  
Chris A. Miller, et al.**

erly, and the proceeds of said sale be applied according to law.  
Said Defendant is required to file an Answer within twenty-eight (28) days after last publication, which shall be published once a week for three (3) consecutive weeks, or they might be denied a hearing in the case.

Submitted by:  
Daniel A. Cox (0076469)  
D. Anthony Sottile (0075101)  
Attorneys for Plaintiff  
Anselmo Lindberg Oliver LLC  
1771 W. Dell, Suite 120  
Naperville, Illinois 60563  
Voice: (513) 965-3131  
Fax: (630) 428-4620  
Email: OhioCourts@alcilawgroup.com  
17137989 3-30, 4-6, 4-13/2015

**LEGAL NOTICE OF PUBLICATION  
COMMON PLEAS COURT,  
BUTLER COUNTY, OHIO**

Defendant:  
**JORGE HERRERA ANDRADE**  
Last Address: UNKNOWN ADDRESS

The defendant, whose place of residence is unknown, will take notice that a complaint for divorce has been filed against you in the Domestic Relations Division of the Butler County Court of Common Pleas, 315 High Street, 2nd Floor, Hamilton, Ohio 45011, (513) 887-3352. If you do not file an answer with the court, a judgment may be granted to the defendant for the relief demanded.

Case Number: DR2015020110  
File Date: FEBRUARY 25, 2015  
Plaintiff: MARIA ANDREA GRANADOS LEDEZMA  
Attorney: MICHELE L FLANNIGAN  
432 WALNUT STREET SUITE 1100  
CINCINNATI, OH 452020

MARY L SWAIN  
Butler County Clerk of Courts  
Jody Whisman Miller  
Deputy Clerk  
17122243  
3-16, 3-23, 3-30, 4-6, 4-13, 4-20/2015

**LEGAL NOTICE**  
Notice is hereby given that the West Chester Township Trustees adopted the following resolution at their regular meeting on Tuesday, March 24, 2015: statutory Res. No. 08-2015 rescinding resolution No. 94-15 and replacing and revising the name, members and meeting schedule of the West Chester Township Records Commission - attest: Bruce Jones, Fiscal Officer. Complete text may be viewed or obtained at the office of the West Chester Township Fiscal Officer, 9113 Cincinnati-Dayton Road, West Chester, Ohio 45069, 8:30 a.m. to 4:30 p.m. Monday through Friday.  
West Chester Township Trustees  
Bruce Jones, Fiscal Officer  
Judith C. Boyko, Administrator  
17135757 3-30, 4-9/2015

**PROBATE COURT OF  
BUTLER COUNTY, OHIO**  
RANDY T. ROGERS, JUDGE  
IN RE: CHANGE OF NAME OF  
Melinda Chyenne McBride - Tuggle  
CASE NO. PH13-02-0077  
NOTICE OF HEARING ON  
CHANGE OF NAME

Applicant hereby gives notice to all interested persons and to Christopher Sheridan Wado whose last known address is 8370

Pippin Road, Cincinnati, Ohio 45239 that the applicant has filed an Application for Change of Name in the Probate Court of Butler County, Ohio, requesting the change of name of Melinda Chyenne Wade to Melinda Chyenne McBride-Tuggle. The hearing on the application will be held on the 4th day of May 2015, at 2:30 o'clock p.m. in the Probate Court of Butler County located in the Historical Butler County Courthouse, 101 High St., Second Floor, Hamilton, OH 45011.  
17137617 3-30/2015

**LEGAL NOTICE OF PUBLICATION  
COMMON PLEAS COURT,  
BUTLER COUNTY, OHIO**

Defendant:  
**NOEL A. KRATZER**  
Last Address: UNKNOWN ADDRESS

The defendant, whose place of residence is unknown, will take notice that a complaint for divorce has been filed against you in the Domestic Relations Division of the Butler County Court of Common Pleas, 315 High Street, 2nd Floor, Hamilton, Ohio 45011, (513) 887-3352. If you do not file an answer with the court, a judgment may be granted to the defendant for the relief demanded.

Case Number: DR2015020121  
File Date: FEBRUARY 27, 2015  
Plaintiff: MICHAEL R KRATZER  
Attorney: TYLER P WEBB  
423 READING ROAD  
MASON, OH 45040

MARY L SWAIN  
Butler County Clerk of Courts  
Jody Whisman Miller  
Deputy Clerk  
17122243  
3-16, 3-23, 3-30, 4-6, 4-13, 4-20/2015

**NOTICE OF FILING CREDITOR'S BILL**, Theodore Cole, Plaintiff, versus Ellen R. Cole, Defendant (last known address 5238 Lancaster Trail, Middletown, OH, 45044). Butler County Court of Common Pleas, 315 High Street, Hamilton, OH, 45011, Case No. CV-2015-02-0447. To collect on judgment. Defendant is required to answer the complaint within 28 days of this publication.  
17107048  
3-1, 3-8, 3-15, 3-22, 3-29, 4-5/2015

**COURT OF COMMON PLEAS  
BUTLER COUNTY, OHIO**  
NOTICE OF SUIT FOR FORECLOSURE OF LIEN FOR DELINQUENT TAXES BY THE TREASURER OF BUTLER COUNTY, OHIO

TO: The following individuals and entities, and their respective unknown heirs, devisees, legatees, executors, administrators, spouses, successors, and assigns and unknown guardians of minor and/or incompetent heirs:

**WILLIAM F. BURGER, AND JANE DOE, UNKNOWN SPOUSE OF WILLIAM F. BURGER, LKA 7826 MEYERS ROAD, MIDDLETOWN, OH 45042  
BRENDA BURGER, AND JOHN DOE, UNKNOWN SPOUSE OF BRENDA BURGER, LKA 7826 MEYERS ROAD, MIDDLETOWN, OH 45042**

NOTICE is hereby given that on January 8, 2015, Nancy E. Cox, Treasurer of Butler County, Ohio, filed a Complaint in the Court of Common Pleas of Butler County, Ohio, case no. CV2015-01-0029, to foreclose upon the lien of the State of Ohio for delinquent real estate taxes, assessments and penalties upon the below described real estate in which the above-described persons or entities may claim an interest as owners, beneficiaries, or otherwise, to-wit:

Being all of Lot Number Fourteen (14) con-

taining 5.32 acres on the recorded plat of Poestlow Heights, Part One, also the following described part of Lot Number Thirteen (13) of the above noted plat:

Beginning at a point at the Southwest corner of said Lot Number Thirteen (13); thence Eastward along the South line thereof 150.0 feet to a point which point is 325 feet Eastward from the Southwest corner of said Lot Number Fourteen (14); thence Northwest parallel with the West line of said Lot Number Fourteen (14), a distance of 1327.9 feet to a point on the North line of said Lot Number Thirteen (13), which point is approximately 203.73 feet Eastward from the Northwest corner of said Lot Number Fourteen (14); thence Westward along the North line of said Lot Number Thirteen (13) a distance of 150.0 feet to the Northwest corner thereof; thence Southward along the West line of said Lot Number Thirteen (13) 1327.76 feet to the place of beginning, containing 4.58 acres.

Saving and excepting from the above described real estate that part of Lot Number Fourteen (14) Poasttown Heights Plat, Part One, recorded in Plat 8, Page 2 of the Records of Butler County, Ohio, bounded as described as follows

Beginning at a point at the southwest corner of said Lot No. 14; thence northward along the west line of said Lot, 289 feet to a point thence eastward parallel with the south line of said tract 112 feet to a point; thence southward parallel with the west line of said Lot, 389 feet to a point on the south line thereof; thence westward along the south line of said Lot, 112 feet to the place of beginning containing one acre, more or less.

Property Address: 7826 Myers Road  
Middletown, Ohio 45042 (and vacant land)  
Permanent Parcel Number:  
E2220-041-000-038 and E2220-041-000-039

Within twenty-eight days after the publication of this notice, each of the above-named defendants is required to serve upon the Prosecuting Attorney of Butler County, Ohio, the address listed below, a copy of an answer to the complaint. Within three days of the service of a copy of the answer on the Prosecuting Attorney, your answer must be filed with the Clerk of the Court, 315 High Street, Hamilton, Ohio 45011.

**DAN L. FERGUSON, 0036957  
ASSISTANT PROSECUTING ATTORNEY  
BUTLER COUNTY, OHIO  
315 High Street, 11th Floor  
Hamilton, Ohio 45011  
(513) 887-3478  
17121131 3-16, 3-23, 3-30/2015**

What's at Journal-News.com? Join homes for sale and rent, merchandise and announcements, obituary notices, garage sales, autos for sale - and much more!



**CONTRACT #15-13**

**SALE OF SURPLUS REAL PROPERTY - 2311 Lincoln Avenue, Hamilton, Ohio**

**THE CITY OF HAMILTON, OHIO**

The City of Hamilton, Ohio invites interested parties to submit Development Proposals for the purchase of surplus real property.

The City of Hamilton is seeking development proposals for 2311 Lincoln Avenue, an 11.78 acre parcel owned by the City of Hamilton approximately 0.5 miles east of State Route 4 and 2.5 miles southeast of downtown Hamilton.

Electronic proposals will be received on or before June 2, 2015 at 4 PM (E.D.T.), respondents should submit one electronic copy in PDF format of the Development Proposal to the City of Hamilton at [econdevel@hamilton-oh.gov](mailto:econdevel@hamilton-oh.gov).

Copies proposal forms may be obtained from the Purchasing Agent, One Renaissance Center, 345 High Street, Finance Dept. 7th Floor, Hamilton, Ohio 45011 or via email request at [econdevel@hamilton-oh.gov](mailto:econdevel@hamilton-oh.gov).

The City reserves the right to reject any and all responsive proposals, and advertise again, or to accept any Proposal which may be deemed to advance the best interest of the City of Hamilton, Ohio.

John Hoskinson Purchasing Agent  
Joshua A. Smith City Manager  
17140055 3-30/2015

**MASTER COMMISSIONER'S  
PUBLIC AUCTION SALE  
CASE NO. CV 2014 04 1538  
FIRST FINANCIAL BANK, NA,  
PLAINTIFF  
VS.  
RONALD BAKER, ET AL.,  
DEFENDANTS  
BUTLER COUNTY  
COMMON PLEAS COURT**

By virtue of a court order in the above case, the duly appointed Master Commissioner, Brent Semple of C. Garth Semple and Associates, Inc., will sell by auction at 15 Oxford State Rd., Middletown, OH 45044 on Tuesday, the 28th day of April, 2015 at 11:00 o'clock A.M. the following described Real Estate, to-wit:  
Property Address: 15 OXFORD STATE ROAD, MIDDLETOWN, OH 45044  
PPN: C1710-019-000-019  
C1710-019-000-020

SITUATED IN SECTION 2, TOWN 1, RANGE 4, AND IN LEMON TOWNSHIP, BUTLER COUNTY, OHIO, AND BEING BOUNDED AND DESCRIBED AS FOLLOWS BEGINNING AT A POINT IN THE OXFORD STATE ROAD, NORTH 81 DEG. 00' WEST, 1317.49 FEET FROM THE POINT OF INTERSECTION OF THE CENTER OF

# **AHEPA SENIOR LIVING APARTMENTS OF HAMILTON**

*Hamilton, Butler County, Ohio*

*PROJECT NARRATIVE—January 26, 2016*

AHEPA National Housing Corporation is pleased to present the development of 125 Senior Living Apartment dwelling specifically designed to provide *Enhance Living opportunities* for our clients as they *'age in place'*. Effectively an Assisted Living environment is being created which will address the most typical Activities of Daily Living. Residents will be screened thoroughly by Gardant Communities, our Operations Company, and determinations will be made of whether residents are qualified for our facilities....individuals with critical needs will be recommended for placement at other facilities including Skilled Nursing Care. Our building will be located on vacant land located at 2311 Lincoln Avenue in Hamilton, Butler County, Ohio, and consisting of 11.78 acres. The proposed development is provided with a keen interest to meet all of the Development Objectives defined for the City of Hamilton, aligning with the City's goals to activate vacant underutilized properties, while enhancing the overall vitality of the community.

This project's primary goal is an overarching response to need for supporting a significant elderly population in Hamilton, largely through the development of *a two-story Senior Development* enhanced by all components and services attached to traditional Assisted Living. Additionally housing, though modest dwellings, is also provided for the more independent elderly as part of the 'campus'.

Considering development of the entire 11.78 acre parcel, we have introduced these two distinct components of housing. Upon entering the site we move through a view corridor flanked by 'Cottage Style' dwellings, creating the sense of a traditional neighborhood street, which ultimately leads us to our 2-story 'Central Building'. The 'Cottages' will be developed as part of second Phase, and will likely be funded through the 9% Low Income Housing Tax Credit program. And the Central Building will house 125 dwelling specifically designed for use by our Elderly Population with special needs for assistance in daily living. Additionally the Central Building will be our 'Campus Hub' for socialization and services available to all Campus Residents.

Perhaps the most significant part as *'innovation'* for planning of the Central Building is the creating *'distinct neighborhoods'*, which can easily support the varying needs of our populations as the age in place. As examples, and without specific definition for location within the Central Building, we could easily define one neighborhood to provide services to elderly with rehabilitation needs...recent release from hospitals or other care settings. Another neighborhood could be adjusted and defined for elderly with early onset stages of dementia.

January 26, 2016

AHEPA Senior Living Apartments---Hamilton

Project Narrative and Design Concept

Page 2 of 4

And of course any neighborhood could simply respond to any of the characteristic needs to support a menu of activities for daily living. Each of these neighborhoods are planned to include ample socialization spaces and facilities for satellite dining, while central building facilities respond to all psycho-social needs of the elderly. Special spaces and accommodations will include:

- *Central dining, with the addition of private dining areas*
- *Central activities spaces, which will include theater lounge, casual living rooms, libraries, barber/beauty areas, and craft areas*
- *Active spaces to included wellness and fitness areas*
- *Space designated to provide facilities for visiting medical staff*
- *Various lounge areas and private spaces for family gatherings*
- *Limited central therapeutic bathing and therapy areas*
  - *It must be clearly understood that limited therapies and assistance with bathing could be provided with each dwelling unit, given ample resources planned therein....fostering dignity and privacy!*
- *Additionally exterior open site areas will be defined by an 8' wide multi-modal perimeter trail which travels the entire perimeter of the site and is measured to be in excess of 2,000 feet*
- *Passive and active open space amenities will exceed 5% of the site....raised garden and flower areas, and outdoor fitness as part of the trail, as well as open lawn areas.*

Other innovations for the total development will become manifest as part of building systems design, all of which have been self-scored with SOL Development LLC, the project LEED Consultants of Cincinnati, to achieve a minimum of a LEED Silver designation, and may include:

- *Special lighting systems*
- *Energy monitoring systems controls for electrical and mechanical services*
- *High efficiency HVAC systems*
- *Low-flow water savings fittings*
- *Rain gardens for on-site water controls*
- *Material waste and controls during the construction period, etc....*

*berardi +*

January 26, 2016

*AHEPA Senior Living Apartments---Hamilton*

*Project Narrative and Design Concept*

Page 3 of 4

Specifically considering dwelling units, they have been planned providing fully accessible bathing, and limited kitchen facilities; the latter is designated as limited since our proposal include a central dining and dietary department, fostering both socialization as well as maintaining strict dietary controls..... the latter to ensure proper and adequate food intake, most often set aside and forgotten by our elderly. At the same time while dwellings for our 'cottagers' promote more independent living, given complete apartments with full kitchens and accessible bathing, our intent is to offer meals programs which can be easily accessed by our more independent elderly from the cottages, through use of the 'restaurant style dining' within the Central Building. Not only dining is offered here, but this expands the socialization aspect of 'campus life' for all residents of AHEPA Senior Living Apartments. And as evident from review of our Cottage dwelling unit planning, each dwelling is providing with one garage space along with one open driveway space. Private patios and covered porches are also noted for inclusion and enjoyment of each Cottager.

### *DESIGN CONCEPT*

The principal tenet which we at **Berardi+** hold close as we develop all planning for the AHEPA organization is to provide sustainable architecture through effective and efficient planning, as well as the use of good choices when selecting materials which provide for long term useful life. While planning may be our first agenda item to ensure that we respond to the needs of our user populations, careful thought for on-going maintenance and uninterrupted operations is always a parallel direction.

Following those guidelines by LEED is a good beginning step, but creating environments, with special consideration to the building envelope leads to good architecture with a minimum of cost attributed to regular maintenance. The use of 'all masonry' exterior is always a good beginning to ensure positive results in reductions for maintenance but is also a substantial attribute when considering energy conservation. In this instance we are providing an exterior envelope which is not less than 70% masonry, using a combination of brick and stone, in conjunction with pre-finished cementitious materials for the balance of surface veneer.

Other considerations associated with site planning, provide an internalized plan to maximize our own security and defensible environment. Our perimeter may include a combination of decorative fencing as well as screen mounding combined with opaque planting details above mounds. And for the convenience of our residents we will provide connectivity to the community at large with a connector walk system from the public right of way to our internal sidewalks.

*berardi+*

January 26, 2016

*AHEPA Senior Living Apartments---Hamilton*

*Project Narrative and Design Concept*

Page 4 of 4

As noted by appended site planning, the site area is 500,940 +/- square feet, while our building cover is 119,033 sf or the equivalent of 23%; pavement areas and asphalt are 131,538 sf. Our green space is 250,399 sf or the equivalent of 49.98%. Effectively our open Space Ratio is approximately 77%.

And while a tree survey remains to be completed, our commitment is to retain as much of the natural environment as possible, permitting for the best building placement and development of the most desirable site features.

Finally note that we have elected a soft traditional style of architecture which blends several characteristic elements of varied form, as we created a resort style environment. And while styles may vary, a more distinct singular style can easily be achieved within the plan forms that we are suggesting.

***END OF NARRATIVE***

berardi +  
ARCHITECTS

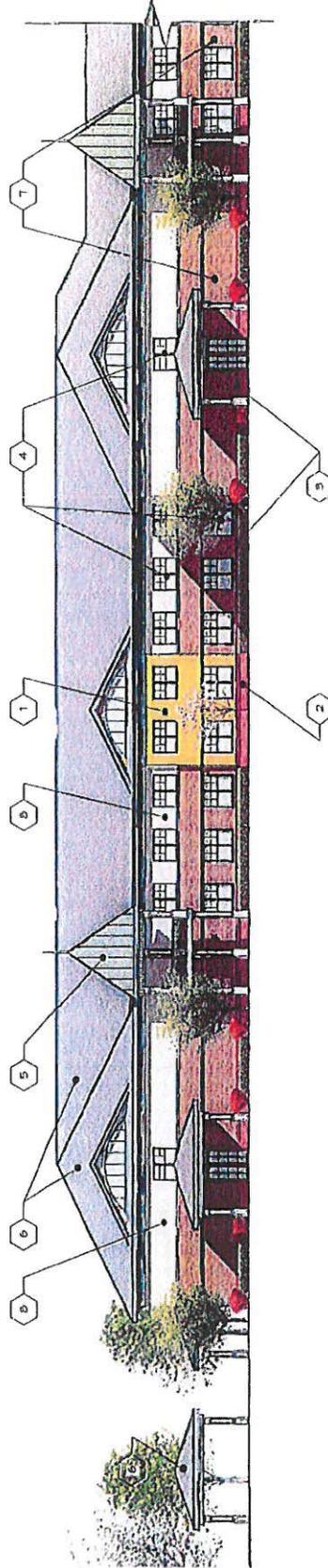
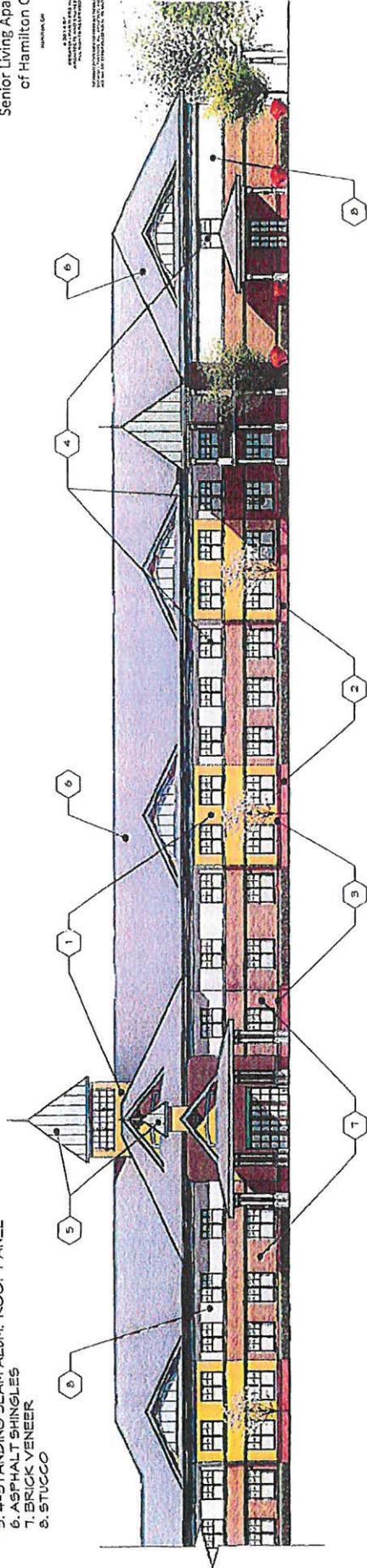


**MATERIALS**

- 1. STONE VENEER
- 2. BRICK BASE
- 3. ROWLOCK
- 4. CLAD WINDOW
- 5. 4"-STANDING SEAM ALUM. ROOF PANEL
- 6. ASPHALT SHINGLES
- 7. BRICK VENEER
- 8. STUCCO

AHEFA  
Senior Living Apartments  
of Hamilton Ohio  
Hamilton, OH

ARCHITECT: BERARDI + PARTNERS  
PROJECT NO. 13118  
DATE: 08/14/18



SCHEMATIC

PROJECT NO: 13118  
PROJECT: AHEFA

ELEVATIONS

3A



west elevation 1" = 20'-0"





Application # A160055  
Approval # A160056

**5. Exhibit E - Application for Rezoning**



**Community Development**  
345 High Street, Suite 370  
Hamilton, Ohio 45011

**PLANNING DIVISION APPLICATION**

Site Address:	2311 Lincoln Avenue		Project Name:	AHEPA Senior Living Apartments of Hamilton	
Lot #	236890	Zoning:	R-2	Subdivision:	N/A
	<b>OWNER / DEVELOPER</b>		<b>AGENT / APPLICANT</b>		<b>ARCHITECT / ENGINEER</b>
Name	AHEPA-Demetri Damaskos		Rolando Matias		Berardi +, Inc.
Street Address	10706 Sky Prairie St.		1398 Goodale Blvd.		1398 Goodale Blvd.
City, State, Zip	Fishers, IN 46038		Columbus, OH 43212		Columbus, OH 43212
Phone# / Fax#	317-845-3410	317-288-0816	614-221-1110	614-221-0831	614-221-1110
Cell			614-204-8832		614-221-0831
Email	ddamaskos@ahepahousing.org		rmatias@berardipartners.com		george@berardipartners.com

**ZONING** (\$300 application fee) \$ 300.00  
 Existing property use: \_\_\_\_\_ Present Zoning District: R-2  
 Proposed use: Senior Living Facility & Cottages Requested Zoning District: R-4

**LOT SPLIT / COMBINATION** (Fee \$100, except if non-buildable lot split \$20) \$ \_\_\_\_\_

**PRELIMINARY PLAT / FINAL PLAT APPROVAL** (Fee as below) \$ \_\_\_\_\_

Sketch (\$100 fee)   
  Preliminary (\$300 fee)   
  Construction Plans ( No Fee)  
 Final (\$500 fee)   
     \$40 / lot       
 Sewer Impact Fee \$1,875 / lot \_\_\_\_\_

**PLANNED DEVELOPMENT APPROVAL** (Fee as below) \$ \_\_\_\_\_

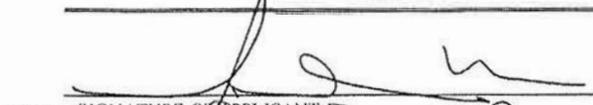
Sketch (\$100 fee)   
 Preliminary (\$300 fee)   
 Final (\$500 fee)  
 Revision to Final Planned Development Plan  
 Major (\$500 fee)   
 Moderate (\$250 fee)   
 Minor (\$150 fee)

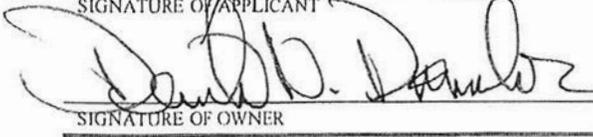
Certificate of Zoning Compliance (\$50.00 fee) \$ \_\_\_\_\_

Home Occupation Approval (\$50.00 fee) \$ \_\_\_\_\_

Telecommunication Registration Fee (\$300.00 fee) \$ \_\_\_\_\_

**TOTAL AMOUNT OF FEE** ----- \$ \_\_\_\_\_

  
 SIGNATURE OF APPLICANT      1/20/2016  
 DATE

  
 SIGNATURE OF OWNER      1/20/2016  
 DATE

Rolando Matias  
 PRINT NAME

Demetri N. Damaskos  
 PRINT NAME

City of Hamilton  
 Planning Division  
 # 00234065  
 Payment Total: \$300.00  
 1/20/2016 3:53 PM  
 \$300.00

## City Council Meeting Caucus Report

---

**TO:** The Honorable Mayor and Members of the City Council

**RE:** Compressed Natural Gas Dispensing Royalty Agreement for the City's CNG Station (U.S. Gain)

<input checked="" type="checkbox"/> 1 <sup>st</sup> Reading Date: 03/24/2016
<input checked="" type="checkbox"/> 2 <sup>nd</sup> Reading Date: 03/24/2016
<input type="checkbox"/> Public Hearing Date:

Dear Mayor and Members of Council:

The key to covering the variable operation and maintenance expenses of the Compressed Natural Gas (CNG) fueling station and to also make a contribution to the CNG fueling station's fixed costs is increased sales volume. The Utilities department has been aggressively pursuing external customers for our CNG fueling station. For this reason, the Utilities department informally requested and received proposals from three firms that market CNG fuel to carrier fleets across the United States. The intention is to develop a royalty arrangement with such a CNG marketing firm to utilize more of the City's CNG fueling station capacity.

Three firms submitted proposals: IGS Energy, Dublin, OH; Clean Energy, Newport Beach, CA; and U.S. Venture (U.S. Gain), Appleton, WI. Of the submissions, U.S. Gain was the only firm to offer a guaranteed \$.20 royalty to the City for each Gasoline Gallon Equivalent (GGE) dispensed to U.S. Gain customers at the City's CNG fueling station. U.S. Gain operates a network of strategically located sites along major shipping corridors and their fleet customers include such companies as Anheuser-Busch, Proctor & Gamble, Dart, and Anderson Windows.

Through negotiations with U.S. Gain a proposed "Compressed Natural Gas Dispensing Royalty Agreement" has been finalized. The initial term of the agreement is five years with an optional renewal term for an additional five years. For our region, U.S. Gain is confident that it can market a minimum of 50,000 GGEs to its fleet customers during the first year and increase that minimum amount to 100,000 GGEs for years two through five. Per the proposed agreement, the \$.20 GGE royalty will be paid to the City regardless of whether the minimum annual GGEs goals are met. The City's CNG fueling station will be co-branded to include the "Gain Clean Fuel" trademark. U.S. Gain will pay the cost of the natural gas and electric utilities at the CNG fueling station and the City will be billed at cost for internal CNG consumption.

Therefore, the Utilities department recommends that City Council waive any competitive bidding requirement, ratify the foregoing process and move forward with the U.S. Gain "Compressed Natural Gas Dispensing Royalty Agreement" to better utilize the capacity and increase natural gas sales through the CNG fueling station.

The proposed agreement with U.S. Gain was received by the Hamilton Public Utilities Commission at the February 11, 2016 regular meeting. The PUC by motion recommended City Council authorization of the U.S. Gain "CNG Dispensing Royalty Agreement" for the City's CNG fueling station.



It is the recommendation of this office that Council receives this report, concurs in the recommendation, and directs the preparation of the necessary legislation.

Sincerely,

Caucus Report Prepared By:

Joshua A. Smith  
City Manager

Michal Gurr  
Field Services Superintendent

**Choose Strategic Goal(s)**

- R** Realize \$150 million of new private industrial/commercial investment
- A** Add 2,000 new jobs
- I** Increase residential property values by CPI + 5%
- D** Decrease vacant residential structures by 30% (1,000 total)
- G** Generate \$20 M in investment for recreational amenities with \$10 M around the Great Miami River
- E** Engage 50,000 participants annually in special events, arts and recreation activities
- O** General Operations/ Government Business



# Compressed Natural Gas (CNG) Station & GAIN

Hamilton City Council March 2016



## The Need for GAIN Clean Fuel

The major key to covering the variable operation and maintenance expenses of the Compressed Natural Gas (CNG) station and making a contribution to the fixed cost of the CNG station is through increased sales volume. The City of Hamilton Utilities is aggressively pursuing external customers for our CNG station. By partnering with GAIN Clean Fuel, the City of Hamilton Utilities will have access to a much larger group of CNG customers.

## About GAIN

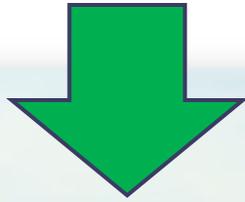
- A leader in Compressed Natural Gas (CNG) providers for commercial fleets.
- GAIN Clean Customers include: Proctor & Gamble, Anheuser-Busch, Anderson Windows, DART, Unilever, and many others.
- Operate a network of strategically located sites along major shipping corridors.
  - 47 sites operational or underway.
  - On track to develop 100 GAIN stations over the next two years.

# Why GAIN CO-Branding the City CNG Station Is Important?

- Hamilton Utilities will remain the owner and maintenance provider of the CNG Station.
  - GAIN's nationwide sales team will drive growth to the City's CNG Station through high volume and long term supply agreements.
  - The City's CNG station will become part of GAIN's nationwide network.
  - GAIN will be responsible for accounting, billing, fuel cards, credit cards, pricing, tax collection and payment submission, their electric utility and natural gas consumption, and reporting.
  - GAIN will monitor the CNG Station alarms 24/7 for security and fire prevention.
  - GAIN's customer service number will be posted for 24/7 customer assistance.
  - GAIN will provide customer service via phone and video camera surveillance.
  - The City will have an exclusive territory of a 20 mile radius, and GAIN will not partner or build within that geographical area.
  - GAIN contractually guarantees the City the following CNG volumes:
    - Year 1: 50,000 GGE (financial compensation for shortfall)
    - Years 2-5: 100,000 GGE (financial compensation for shortfall)
    - Years 6-10: 200,000 GGE (no shortfall but COH can terminate the contract if the minimum GGE is not maintained)
- 1,450,000 GGEs (Minimum GGEs over 10 Years)

## CNG Station-Pricing with GAIN

- GAIN will pay the City \$0.20 per GGE (minimum) for each GAIN Clean fuel customer. (GAIN will be paying utility charges: electric, natural gas, and communication fees.)
- The City vehicle CNG use is not subject to any GAIN fees.
- Rumpke sales are not subject to any GAIN fees.
- Retail & Non-contracted customers: the City will pass on \$0.10 per GGE to GAIN. The City will retain net proceeds.
- The City will continue to manage the retail pricing per GGE.



## McNeilus Refuse Trucks



2210 South Erie Boulevard Hamilton, OH 45011

## City Council Meeting Caucus Report

---

**TO:** The Honorable Mayor and Members of the City Council

**RE:** Change Order #1 - Contract #13-10 "Debris Removal Horseshoe and Headgates Dams"

<input type="checkbox"/> 1 <sup>st</sup> Reading Date: N/A
<input type="checkbox"/> 2 <sup>nd</sup> Reading Date: N/A
<input type="checkbox"/> Public Hearing Date: N/A

Dear Mayor and Members of Council:

As the result of the competitive bidding process, Contract #13-10 for the "Debris Removal Horseshoe and Headgates Dams" was awarded to Vickers Demolition in April of 2014 in the estimated amount of \$109,446.00. The second low bidder was Evans Landscaping at \$111,896.00. This was a one year contract with two consecutive one year renewals.

The contract addresses the Federal Energy Regulatory Commission (FERC) mandated armoring of both the hydro canal and the island that separates the Headgates and Horseshoe dams. This activity includes the removal of trees and debris in the waterways and along the shorelines. Armoring is then done to the shoreline areas using riprap stone to create a stabilizing foundation along the edge of water to prevent erosion that could undermined the integrity of the dams.

Due to the ODNR restrictions associated with the habitat of the Indiana Brown Bat in the area around the dams, the tree removal work is prohibited between the months of April and September. Vickers has proficiently performed this work for the Electric Department in the Hydro Canal and has a strong working knowledge required for such scope. For these reasons, it is the intention of the Electric Department to renew Contract #13-10.

It is therefore recommended that Change Order #1 be issued to Vickers Demolition renewing the contract for the continued maintenance of the Hydro Canal and island and to complete the FERC mandated repairs. Monies are available in Fund Codes 502.510.543.640.230

This is being reported to City Council in accordance with Section 9.02 of the City of Hamilton Charter, which permits the alteration of contracts as authorized by City Council.

It is the recommendation of this office that Council receives this report and concurs in the recommendation.

Sincerely,

Joshua A. Smith  
City Manager

Caucus Report Prepared By:

*Gary Nibert*  
*Electric Production*  
*Superintendent*



**Choose Strategic Goal(s)**

- R** Realize \$150 million of new private industrial/commercial investment
- A** Add 2,000 new jobs
- I** Increase residential property values by CPI + 5%
- D** Decrease vacant residential structures by 30% (1,000 total)
- G** Generate \$20 M in investment for recreational amenities with \$10 M around the Great Miami River
- E** Engage 50,000 participants annually in special events, arts and recreation activities
- O** General Operations/ Government Business



## City Council Meeting Staff Report

**Report To:** The Honorable Mayor Patrick Moeller & Members of the City Council

**Report From:** Tom Vanderhorst, Finance Director

**Agenda Item:** Report regarding passing an ordinance for this supplemental appropriation amending the 2016 budget.

<b>Approvals/Reviews</b> <i>To be checked by the Office of the City Manager once approvals received from Departments. All other boxes to be checked by the Report author</i>	<input checked="" type="checkbox"/> Department Head <input checked="" type="checkbox"/> Finance Department <input checked="" type="checkbox"/> Director of Law <input checked="" type="checkbox"/> Office of the City Manager	<b>Related Strategic Goal(s)</b> <input type="checkbox"/> <b>I</b> Increase property values <input type="checkbox"/> <b>D</b> Decrease vacant structures <input type="checkbox"/> <b>A</b> Add new jobs <input type="checkbox"/> <b>R</b> Realize new investments <input type="checkbox"/> <b>G</b> Generate recreational investments <input type="checkbox"/> <b>E</b> Engage citizens in activities <input checked="" type="checkbox"/> <b>O</b> General operations
<b>Ordinance or Resolution</b> <i>Ordinance</i>	<input checked="" type="checkbox"/> 1 <sup>st</sup> Reading Date: 3/9/16 <input checked="" type="checkbox"/> 2 <sup>nd</sup> Reading Date: 3/9/16 <input type="checkbox"/> Public Hearing Date:	
<b>Prior Action/Review</b> <i>Please note if this item was discussed on a prior Council or other agenda</i>	<b>City Council (or other):</b>	
<b>Contract</b>	<input type="checkbox"/> Contract Required	<input type="checkbox"/> Additional Document(s) Attached
<b>Fiscal Impact</b>	<b>Total Appropriated Increases:</b> \$120,116 <b>Total Appropriated Decreases:</b> \$100,000 <b>General Fund Impact:</b> \$84,000 increase in appropriations <b>All Other Funds Impact:</b> \$63,884 decrease in appropriations	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report</i>

### Policy Issue

Does City Council wish to adopt legislation to approve this 2016 Supplemental Ordinance?

### Policy Alternative(s)

Council may choose to not adopt this Supplemental Appropriation Ordinance. If Council does not adopt legislation, the City will not have enough funds appropriated to cover costs associated with the items addressed in the Fiscal Impact Summary.

### Staff Recommendation

Staff recommends that Council receive this report, concur in the recommendation and adopt the necessary legislation. The ordinance will balance accounts and provide the authority to make expenditures.



## **Statutory/Policy Authority**

- ORC 5705.38 Annual appropriation measures; classification
- ORC 5705.40 Amending or supplementing appropriation; transfer unencumbered balance; contingencies
- Section 3.09, Legislative Procedure, of the Charter of the City of Hamilton.

## **Fiscal Impact Summary**

### **GENERAL FUND**

- Increase appropriations \$84,000 out of the General Fund (100) to transfer 50% of the hotel tax collected annually by the City (General Fun's portion) to the Hamilton Capital Improvement & Debt Service Fund (215) to fund capital projects for the City.

### **SPECIAL REVENUE FUNDS**

- Reduce appropriations \$100,000 in the Stormwater Management Fund (279). The \$100,000 was budgeted as a contingency line item that will not be needed for 2016.

### **CAPITAL PROJECTS FUNDS**

- Increase appropriations \$36,116 for expenses related to the Clean Ohio Revitalization Fund grant for the 550 North Third Street Redevelopment project. Reimbursement from the State of Ohio has been received for the same dollar amount so the net impact to the Clean Ohio Grants Program Fund (310) will be zero.

## **Attached Information**

N/A

## **Copies Provided to:**

N/A



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HAMILTON, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2016.**

BE IT ORDAINED by the Council of the City of Hamilton, Ohio:

SECTION I: That the following unappropriated or unencumbered balances of funds be and the same are hereby re-appropriated as follows:

NUMBER	FUND NAME	AMOUNT	
100	From the General Fund		44,472,709
		<del>44,388,709</del>	
	Personnel Subtotal:	31,239,283	31,239,283
	Non-Personnel Subtotal:	<del>13,149,426</del>	13,233,426
200	From the One Renaissance Fund		2,371,453
213	Municipal Income Tax Aggregation Fd		0
2010	From the Home Fund 2010		0
2013	From the Home Fund 2013		0
	Personnel Subtotal:		
	Non-Personnel Subtotal:		
2014	From the Home Fund 2014		0
	Personnel Subtotal:		
	Non-Personnel Subtotal:		
207	From thre Hamilton Court Sec. Proj		70,500
208	From the Hamilton Court Sp Proj Fd		40,375
	Personnel Subtotal:		5,000
	Non-Personnel Subtotal:		35,375
210	From the Public Safety Health Inc Tax		3,281,250
211	From the Rounding Up Util Acct		3,500
212	From the Hamilton Muni Ct Cap Imp		106,045
	Personnel Subtotal:		24,620
	Non-Personnel Subtotal:		81,425
213	From the MIT Aggregatn/Verifctn Fd		
215	From the Ham Cap Imp Debt Serv		4,496,865
221	From the Dispute Resolution Proc Fd		7,650
	Personnel Subtotal:		6,650
	Non-Personnel Subtotal:		1,000
225	From the Justice Assistance Grant		34,917

Ordinance No. \_\_\_\_\_ (Cont'd)

NUMBER	FUND NAME	AMOUNT
227	From the Land Reutilization Fund	979,802
231	From the Law Enforcement Trust	42,600
233	From the Safety Seat Belt Grant	
235	From the Public Safety Spec Proj	71,853
	Personnel Subtotal:	37,900
	Non-Personnel Subtotal:	33,953
238	From the Probation Services	230,537
	Personnel Subtotal:	223,896
	Non-Personnel Subtotal:	6,641
240	From the Drug Law Enforcement Trust	44,092
241	From the DUI Enforcement & Eductn Trst	4,500
242	From the Indignt Drivers Alcohol Trt	60,000
246	From the Police Pension Fund	240,000
249	From the Police Levy Fund	730,000
250	From the Firemen's Pension Fund	225,000
251	From the Emergency Medical Serv Grant	2,500
252	From the Charter Fire Force Fund	745,000
253	From the Fire EMS Levy Fund	720,000
260	From the Immunization Action Plan Grant	90,095
	Personnel Subtotal:	69,351
	Non-Personnel Subtotal:	20,744
261	From the Kathryn Weiland Trust	380
	Personnel Subtotal:	100
	Non-Personnel Subtotal:	280
270	From the Street & Parks Beautification	
279	From the Stormwater Mgmt Fund	3,333,737
	Personnel Subtotal:	910,211
	Non-Personnel Subtotal:	2,423,526

Ordinance No. \_\_\_\_\_ (Cont'd)

NUMBER	FUND NAME	AMOUNT
280	From the Refuse Fund	4,463,159
	Personnel Subtotal:	705,170
	Non-Personnel Subtotal:	3,757,989
281	From the Street Maintenance Fund	3,563,660
	Personnel Subtotal:	1,233,350
	Non-Personnel Subtotal:	2,330,310
283	From the Convention & Visitors Bur Fd	84,000
301	From the Special Assessments	1,034,815
303	From the Lowes MITIE Talawanda Fund	100,000
304	From the Walmart MITIE Hamilton Fund	175,000
307	From the Issue II Project Fund	1,000,000
308	From the Matandy Steel MPITIE Fund	46,890
309	From the Robinson Schwenn MPITIE Fund	4,550
310	From the Clean Ohio Grants Program	0 36,116
311	From the Infrastructure Renewal Program	8,048,284
348	From the RIDs - MPITIE Citywide District	400,000
349	From the RIDs - MPITIE North District	17,500
350	From the RIDs - MPITIE South District	36,000
351	From the Quality Publishing MPITIE Fd	10,500
352	From the Shoppes @ Hamilton MPITIE Fd	114,100
353	From the Historic Developers - Mercantile	28,000
354	From the Tippman Properties MPITIE Fd	150
355	Neturen Manufacturing TIF	62,000
501	From the Gas Utility	26,063,398
	Personnel Subtotal:	2,071,460
	Non-Personnel Subtotal:	23,991,938
502	From the Electric Utility	220,519,088
	Personnel Subtotal:	8,660,963
	Non-Personnel Subtotal:	211,858,125
503	From the Water Utility	13,880,994
	Personnel Subtotal:	2,831,520
	Non-Personnel Subtotal:	11,049,474

Ordinance No. \_\_\_\_\_ (Cont'd)

NUMBER	FUND NAME	AMOUNT
504	From the Wastewater Utility	14,398,865
	Personnel Subtotal:	2,231,059
	Non-Personnel Subtotal:	12,167,806
515	From the Gas Capital Improvement Fund	3,072,326
516	From the Gas Rate Stabilization Fd	0
517	From the Gas System Reserve	0
518	From the Gas Bond Service Fund	434,000
522	From the Electric Construction	646,595
524	From the Hydroelectric operations Fd	2,282,763
	Personnel Subtotal:	1,445,400
	Non-Personnel Subtotal:	837,363
525	From the Electric Cap Improvement Fd	10,111,202
526	From the Electric Rate Stabilization Fd	1,350,000
527	From the Electric System Reserve	34,860,350
528	From the Electric Bond Service Fd	2,471,000
531	From the Water Construction Fd	248,238
535	From the Water Cap Improvement Fd	5,001,265
536	Water Rate Stabilization Fund	0
538	From the Water Bond service Fund	2,065,000
541	From the Wastewater Construction Fd	9,998,379
	Personnel Subtotal:	111,320
	Non-Personnel Subtotal:	9,887,059
545	From the Wastewater Cap Imp Fd	5,646,339
548	From the Wastewater Bond Service Fd	4,847,000
550	From the Parking Fund	388,916
	Personnel Subtotal:	134,978
	Non-Personnel Subtotal:	253,938
551	From the Parking Cap Improvement Fund	1,500,000
560	From the Golf Fund	1,404,333
	Personnel Subtotal:	640,345
	Non-Personnel Subtotal:	763,988
610	From the Fleet Mtce Fund	2,909,278
	Personnel Subtotal:	909,031
	Non-Personnel Subtotal:	2,000,247
620	From the Central Services Fund	8,590,972
	Personnel Subtotal:	4,724,328
	Non-Personnel Subtotal:	3,866,644

Ordinance No. \_\_\_\_\_ (Cont'd)

<u>NUMBER</u>	<u>FUND NAME</u>	<u>AMOUNT</u>
640	Central Benefits Fund	0
650	Economic Budget Stabilization Fund	0
715	From the Unclaimed Monies Fund	25,000
730	From the Benninghoffen Trust Fd	250
775	From the Sinking Fund	4,507,217
800	CDBG Revolving Loan Fd	
802	From the Neighborhood Stabl Prgrm	
804	From the Neighborhood Stabl Prgrm 3	
912	From the CDBG 2011-2012	
913	From the CDBG 2012-2013	
914	From the CDBG Fund 2014	
	Personnel Subtotal:	_____
	Non-Personnel Subtotal:	_____
915	From the CDBG Fund 2015	
	Personnel Subtotal:	_____
	Non-Personnel Subtotal:	_____

**The Fund appropriations include these transfer limits:**

Into the Hamilton Capital Improvement & Debt Service Fund - 215  
Out of the General Fund - 100 84,000

Ordinance No. \_\_\_\_\_ (Cont'd)

SECTION II: This ordinance shall take effect and be in full force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Effective Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

City Clerk

**CERTIFICATE**

I, Marcos Nichols, Acting City Clerk of the City of Hamilton, State of Ohio, hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published as provided by Section 113.01 of the Codified Ordinances of the City of Hamilton, Ohio, by posting ten days after passage, a copy thereof in each fire station within the City for a period of ten days.

\_\_\_\_\_  
Marcos Nichols, Acting City Clerk  
CITY OF HAMILTON, OHIO

## City Council Meeting Staff Report

**Report To:** The Honorable Mayor Patrick Moeller & Members of the City Council

**Report From:** Kevin Maynard, Director of Public Utilities

**Agenda Item:** Report regarding an ordinance amending Schedule “A” to add the new classification of Assistant Gas and Water Distribution Superintendent

<p><b>Approvals/Reviews</b> <i>To be checked by the Office of the City Manager once approvals received from Departments. All other boxes to be checked by the Report author</i></p>	<input checked="" type="checkbox"/> Department Head <input checked="" type="checkbox"/> Finance Department <input checked="" type="checkbox"/> Director of Law <input checked="" type="checkbox"/> Office of the City Manager	<p><b>Related Strategic Goal(s)</b></p> <input type="checkbox"/> <b>R</b> Realize new investments <input type="checkbox"/> <b>A</b> Add new jobs <input type="checkbox"/> <b>I</b> Increase property values <input type="checkbox"/> <b>D</b> Decrease vacant structures <input type="checkbox"/> <b>G</b> Generate recreational investments <input type="checkbox"/> <b>E</b> Engage citizens in activities <input checked="" type="checkbox"/> <b>O</b> General operations
<p><b>Ordinance or Resolution</b> <i>Ordinance</i></p>	1 <sup>st</sup> Reading Date: 3-9-16 2 <sup>nd</sup> Reading Date: 3-9-16 Public Hearing Date:	
<p><b>Prior Action/Review</b> <i>Please note if this item was discussed on a prior Council or other agenda</i></p>	<p><b>City Council (or other):</b></p>	
<p><b>Contract</b></p>	<input type="checkbox"/> Contract Required	
<p><b>Fiscal Impact</b></p>	<input checked="" type="checkbox"/> Additional Document(s) Attached	
Budgeted: 2016 Expenditure: See Summary Below Source Funds: Utility Fund		<p><i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report</i></p>

**Policy Issue**

Does City Council wish to adopt legislation to amend schedule “A” of the City’s Classification and compensation plan to add the new classification of Assistant Gas and Water Distribution Superintendent?

**Policy Alternative(s)**

Council may choose not to adopt such legislation to amend schedule “A” of the City’s Classification and compensation plan and the position will not be created.

**Staff Recommendation**

Staff recommends that Council receive this report and adopt the legislation to amend schedule “A” of the City’s Classification and compensation plan.

**Statutory/Policy Authority**

- Section 3.09, Legislative Procedure, of the Charter of the City of Hamilton.



## Fiscal Impact Summary

- This is a new position within the Utilities Department.

Class Code	Title	Pay Range	Annual Salary
6278	Assistant Gas and Water Distribution Superintendent	47	\$62,400 to \$79,186

## Background Information

This position is included as part of the 2016 Strategic and Reorganization Plan of the Utilities Department. This part of the plan will result in a net decrease of one FTE. When combined with the legislation for the Environmental Technician and Compliance Specialist legislation also being read 3-9-16; there is a zero impact to overall FTE's in the Utilities Department as a whole.

This position is responsible for difficult professional, supervisory and technical work in the planning, organization, direction, supervision, and coordination of the operations, maintenance, capital improvements and activities of the Natural Gas and Water Distribution Division, including transmission and distribution systems, gate stations and regulator stations. This position serves as the Gas and Water Distribution Superintendent in the Superintendent's absence.

## Attached Information

- Classification Description

## Copies Provided to:

N/A





## CITY OF HAMILTON, OHIO CLASSIFICATION DESCRIPTION

<b>CLASS TITLE</b>	<b>Assistant Gas and Water Distribution Superintendent</b>
<b>CLASS CODE NUMBER</b>	<b>6278</b>
<b>ADMINISTRATIVE SERVICE CATEGORY</b>	<b>Classified Service</b>
<b>ADOPTED</b>	
<b>REVISED</b>	
<b>PROBATIONARY PERIOD</b>	<b>One (1) Year</b>

### **GENERAL DESCRIPTION OF DUTIES**

This position is responsible for difficult professional, supervisory and technical work in the planning, organization, direction, supervision and coordination of the operations, maintenance, capital improvements and activities of the Natural Gas and Water Distribution Division, including transmission and distribution systems, gate stations and regulator stations. This position reports directly to the Gas and Water Distribution Superintendent; however, extensive leeway is granted for the exercise of independent judgment in managing the Division. The nature of the work performed requires that an employee in this class establish and maintain effective working relationships with Directors and supervisory personnel in other City departments and divisions. Under the direction of the Gas and Water Distribution Superintendent, this position manages and leads, through subordinate staff, the operation, maintenance and capital improvements of the Division. Direct and indirect supervision is exercised over professional, managerial/supervisory, technical and clerical staff.

### **ESSENTIAL JOB FUNCTIONS**

- Serves as the Gas and Water Distribution Superintendent in the Superintendent's absence;
- With the Gas and Water Distribution Superintendent, plans, organizes, directs, supervises and coordinates the operations, maintenance and capital improvement activities of the Natural Gas and Water Distribution Division;
- Assists with development of administrative and operational policies, rules and regulations for approval by the Director of Underground Utilities, Director of Public Utilities, Public Utilities Commission and City Council; implements approved policies, rules and regulations;
- Ensures compliance with all applicable policies, safety rules and policies, governmental regulations, and non-discrimination/affirmative action plans;
- Assists the Gas and Water Distribution Superintendent with preparation of budgets, capital improvement plans, rates and riders, strategic plans, and customer, vendor and collective bargaining agreements;

- Administers customer, vendor and collective bargaining agreements and maintains effective labor relations;
- Conducts grievance hearings and participates in labor-management meetings and collective bargaining sessions;
- Assists in the development and implementation of short-term and long-term goals and objectives of the Division;
- Analyzes Natural Gas and Water Distribution Systems design and operations; recommends necessary capital and operational improvements to maximize efficiency, reliability and competitive rates;
- Assists in development and implementation of design, operation and maintenance standards for the safe and reliable operation of the Natural Gas and Water Division;
- Directs the capital improvements program for the Division;
- Coordinates activities of subordinate divisions as necessary;
- Prepares a variety of technical reports and special assignments pertaining to the Division;
- Assists with the preparation of Division operation and maintenance budgets and capital improvement budgets, monitors revenues and expenditures, and recommends corrective budgetary actions;
- Provides technical and operations/maintenance recommendations and analysis to the Gas and Water Distribution Superintendent, other City Departments and Divisions and others as required or requested;
- Directs, supervises, advises, motivates, counsels, trains, prioritizes and evaluates the work and performance of subordinate personnel;
- Responsible for effective implementation of the Natural Gas and Water Distribution Systems capital improvement plans;
- Assists the Gas and Water Distribution Superintendent in establishing Natural Gas and Water System operation and performance measures, monitors performance and recommends corrective action as needed;
- Assists with City Economic Development efforts as needed;
- Attends meetings, conferences and workshops as requested and authorized;
- Assists Underground Utilities engineering staff and consulting engineers and evaluates plans and specifications for Natural Gas and Water Distribution System capital improvements and maintenance projects;
- Assists in overseeing division personnel matters and evaluates employee performance;
- Responds to citizen inquiries and service requests;
- Assists in preparing reports and records on division operations and maintenance;
- Supervises emergency situations and is available on 24-hour on-call duty;
- Performs related work as required.

### **SKILLS/KNOWLEDGES/ABILITIES**

- Comprehensive knowledge of natural gas and water distribution system operations, maintenance and industry practices;
- Ability to make quick and sound business decisions under tight operating deadlines;
- Ability to prioritize multiple difficult professional level duties;
- Skill in leadership, negotiations, motivation, management, project coordination and supervision;
- Ability to perform tasks with ingenuity and inventiveness;
- Ability to perform work with speed, accuracy and attention to detail;
- Ability to make informed decisions in accordance with established policies and procedures;

- Ability to effectively plan, organize, prioritize, motivate, supervise and evaluate the work of others;
- Ability to establish and maintain effective working relationships with other City Department Heads, Division Heads, supervisory personnel, contractors, developers, engineering consultants and the general public;
- Ability to communicate effectively with others, both verbally and in writing;
- Ability to handle confidential customer, employee and administrative information with tact and discretion.
- Thorough knowledge of the principles, practices and procedures of natural gas and water distribution system operations, maintenance and administration;
- Thorough knowledge of prudent utility management and operation practices and methods, analyses, procedures and budgeting;
- Thorough knowledge of effective management principles;
- Thorough knowledge of the occupational hazards associated with natural gas and water distribution system operations and industry safety practices;
- Skill in interpersonal communications and persuasion;
- Ability to develop and implement short-term and long-range plans;
- Ability to effectively manage and control large capital improvement projects and expenditures;
- Ability to prepare technical reports and presentations;
- Effective computer skills including spreadsheets, word processors, and email;
- Skill in evaluating natural gas and water emergencies;
- Ability to interpret designs and specifications;

#### **TRAINING/EDUCATION/QUALIFICATIONS**

- Graduation from high school or possession of a GED.
- Extensive experience in the construction, maintenance and repair of natural gas and water distribution systems including supervisory experience;
- Any equivalent combination of experience or training which provides the required knowledge, skills, and abilities to perform the work.

#### **ESSENTIAL SPECIAL REQUIREMENTS**

- A person appointed to this position must obtain a Ohio EPA Class 2 Water Distribution Operator Certification or higher within one year of appointment
- Possession of a valid driver's license issued by the State of Ohio

#### **ESSENTIAL PHYSICAL ABILITIES**

- Clarity of speech and hearing that permits the employee to communicate effectively with other City Department and Division Heads, employees, contractors, developers, engineering consultants and the general public;
- Sufficient vision, with or without correction that permits the employee to produce and review a wide variety of reports and related materials and to evaluate equipment with small parts;
- Sufficient manual dexterity that permits the employee to operate a keyboard and produce handwritten materials and notations, to lift and move equipment or materials from time to time and to operate or maintain equipment with small parts, and;
- Sufficient personal mobility that permits the employee to visit and inspect City and field

work locations and to stoop and kneel when necessary.

. . . END . . .

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING AND SUPPLEMENTING SCHEDULE "A" OF THE CITY'S CLASSIFICATION AND COMPENSATION PLAN, AS SET FORTH IN ORDINANCE NO. OR2016-1-4, ADOPTED JANUARY 13, 2016, TO ADD THE NEW CLASSIFICATION OF ASSISTANT GAS AND WATER DISTRIBUTION SUPERINTENDENT**

WHEREAS, the Administration of the City of Hamilton, Ohio recommends that the position of Assistant Gas and Water Distribution Superintendent be established at Pay Range 47; and

WHEREAS, this position is responsible for difficult professional, supervisory and technical work in the planning, organization, direction, supervision and coordination of the operations, maintenance, capital improvements and activities of the Natural Gas and Water Distribution Division, including transmission and distribution systems, gate stations and regulator stations; and

WHEREAS, to accomplish the aforesaid it is necessary to amend and supplement existing Schedule "A" of the City's Classification and Compensation Plan as set forth in Ordinance No. OR2016-1-4, adopted January 13, 2016; and

WHEREAS, this Council desires that said amendment be made;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Hamilton, Ohio:

SECTION I: That Schedule "A" of the City's Classification and Compensation Plan, as set forth in Ordinance No. OR2016-1-4, adopted January 13, 2016, be and is hereby amended and supplemented to add the new classification of Assistant Gas and Water Distribution Superintendent as set forth in detail below.

<u>Class Code</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Minimum – Maximum</u>
6278	Assistant Gas and Water Distribution Superintendent	47	\$62,400 - \$79,186

SECTION II: This ordinance shall take effect and be in full force from and after the earliest period allowed by law after its passage.

PASSED: \_\_\_\_\_

Effective Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

Acting City Clerk

**CERTIFICATE**

I, Marcos Nichols, Acting City Clerk for the City of Hamilton, Butler County, Ohio, hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published as provided by Section 113.01 of the Codified Ordinances of the City of Hamilton, Ohio, by posting ten days after passage, a copy thereof in each fire station within the City for a period of ten days. POSTED:

\_\_\_\_\_

**Marcos Nichols, Acting City Clerk  
CITY OF HAMILTON, OHIO**

## City Council Meeting Staff Report

**Report To:** The Honorable Mayor Patrick Moeller & Members of the City Council

**Report From:** Kevin Maynard, Director of Public Utilities

**Agenda Item:** Report regarding an ordinance amending Schedule “A” to add the new classification of Environmental Technician and Compliance Specialist

<p><b>Approvals/Reviews</b> <i>To be checked by the Office of the City Manager once approvals received from Departments. All other boxes to be checked by the Report author</i></p>	<input checked="" type="checkbox"/> Department Head <input checked="" type="checkbox"/> Finance Department <input checked="" type="checkbox"/> Director of Law <input checked="" type="checkbox"/> Office of the City Manager	<p><b>Related Strategic Goal(s)</b></p> <input type="checkbox"/> <b>R</b> Realize new investments <input type="checkbox"/> <b>A</b> Add new jobs <input type="checkbox"/> <b>I</b> Increase property values <input type="checkbox"/> <b>D</b> Decrease vacant structures <input type="checkbox"/> <b>G</b> Generate recreational investments <input type="checkbox"/> <b>E</b> Engage citizens in activities <input checked="" type="checkbox"/> <b>O</b> General operations
<p><b>Ordinance or Resolution</b> <i>Ordinance</i></p>	<p>1<sup>st</sup> Reading Date: 3-9-16            2<sup>nd</sup> Reading Date: 3-9-16            Public Hearing Date:</p>	
<p><b>Prior Action/Review</b> <i>Please note if this item was discussed on a prior Council or other agenda</i></p>	<p><b>City Council (or other):</b></p>	
<p><b>Contract</b></p>	<input type="checkbox"/> Contract Required	<input checked="" type="checkbox"/> Additional Document(s) Attached
<p><b>Fiscal Impact</b></p>	<p>Budgeted: 2016            Expenditure: See Summary Below            Source Funds: Utility Fund</p>	<p><i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report</i></p>

**Policy Issue**

Does City Council wish to adopt legislation to amend schedule “A” of the City’s Classification and compensation plan to add the new classification of Environmental Technician and Compliance Specialist?

**Policy Alternative(s)**

Council may choose not to adopt such legislation to amend schedule “A” of the City’s Classification and compensation plan and the new position would not be created.

**Staff Recommendation**

Staff recommends that Council receive this report and adopt the legislation to amend schedule “A” of the City’s Classification and compensation plan.

**Statutory/Policy Authority**

- Section 3.09, Legislative Procedure, of the Charter of the City of Hamilton.



## Fiscal Impact Summary

- This is a new position within the Utilities Department.

Class Code	Title	Pay Range	Annual Salary
6119	Environmental Technician and Compliance Specialist	37	\$48,693 to \$62,525

## Background Information

This position is included as part of the 2016 Strategic and Reorganization Plan of the Utilities Department. This part of the plan will result in a net increase of one FTE. When combined with the legislation for the Assistant Gas and Water Distribution Superintendent legislation also being read 3-9-16; there is a zero impact to overall FTE's in the Utilities Department as a whole.

The responsibilities of this new position were previously held by Darla Bokeno in a classification of Administrative Specialist IV. This new position is being created at a lower pay classification. The Environmental Technician and Compliance Specialist will identify short-term and long-range environmental issues needing addressed, and provide information and commentary pertinent to deliberations, recommending options and course of action and implementing program policy directives.

The specific duties and responsibilities associated with this position are included in the attached Classification Description, and the general overview of the responsibilities associated with this position are as follows: This is a moderately complex pre-professional or professional work in a field of Environmental Program Management responsible for project or ongoing analytical problem solving.

## Attached Information

- Classification Description

## Copies Provided to:

N/A





## CITY OF HAMILTON, OHIO CLASSIFICATION DESCRIPTION

<b>CLASS TITLE</b>	<b>Environmental Technician and Compliance Specialist</b>
<b>CLASS CODE NUMBER</b>	<b>6119</b>
<b>ADMINISTRATIVE SERVICE CATEGORY</b>	<b>Classified Service</b>
<b>ADOPTED</b>	
<b>REVISED</b>	
<b>PROBATIONARY PERIOD</b>	<b>One (1) Year</b>

### **GENERAL DESCRIPTION OF DUTIES**

This position is responsible for moderately complex pre-professional and professional and administrative work in the planning, organization, direction and coordination of the activities of the Utilities Environmental Programs. Work is performed under the general direction of the Utilities Engineering Director or his/her designee, but exercise of considerable independent judgment is expected.

### **ESSENTIAL JOB FUNCTIONS**

- Identifies short-term and long-range environmental compliance issues impacting or potentially impacting Hamilton Municipal Utilities, and recommends compliance strategies, options and courses of action; implements and oversees approved programs, policies, procedures and compliance plans.
- Assures City compliance with all compliance deadlines
- Maintains environmental records and databases by developing information requirements along with designing and maintaining effective information systems. Information systems shall include tracking of required reporting and compliance dates relating to local, state and federal regulatory requirements.
- Maintains professional and technical knowledge by attending educational workshops and conferences as authorized, reviewing professional publications, establishing personal networks and participating in professional societies.
- Develops and maintains effective professional relationships with regulatory agencies and personnel.
- Obtains and maintains beneficial environmental compliance certifications that are necessary, or may become necessary to effectively perform the duties and responsibilities of this position.
- Performs project work as assigned in Environmental Program Management including but not limited to Industrial Pretreatment, Backflow Prevention, PCB management, wastewater environmental reporting, Water Quality, Air Quality Compliance, Hazardous Waste

Management, National Pollutant Discharge Elimination System (NPDES) permits at City owned facilities; etc;

- Assists in policy development and implementation; provides technical knowledge and expertise in areas such as environmental regulations and standards; construction or expansion of City facilities; management information systems; and planning;
- Conducts independent research, analyses and interprets data; prepares, submits or delivers conclusions, technical reports and presentations;
- Prepares or assists in preparation of reports or other written material;
- Provides technical assistance to the public and to other municipal departments and divisions;
- Responds to public inquiries and concerns and refers matters to appropriate City or other agencies as needed;
- Attends meetings and confers with other City departments and divisions as necessary relating to environmental compliance issues. May conduct training on environmental compliance as necessary.
- Assists Utilities Engineering and other City departments and divisions with developing project bid plans, specifications and documents along with conducting project oversight and coordinating project implementation.
- May assist Utilities Engineering or other Utilities departments and divisions in regulatory compliance issues and reporting that may or may not be of an environmental nature depending on needs of the divisions.
- May assist with safety and health related programs coordination, implementation, and training on an as needed and as assigned basis.
- Performs related work as required and contributes to team efforts by accomplishing related results as needed.

#### **SKILLS/KNOWLEDGES/ABILITIES**

- Thorough knowledge of utility industry environmental rules, regulations, practices, techniques, methodologies and management practices;
- Thorough knowledge of federal, state and local codes and regulations
- Effective knowledge of computer spreadsheet, database, GIS and word processing applications currently in use or planned for use;
- Ability to analyze technical or administrative problems, develop solutions and prepare recommendations;
- Ability to conduct research and prepare technical reports and presentations;
- Ability to organize and coordinate projects and programs;
- Ability to prepare effective promotional programs;
- Ability to perform work with speed, accuracy and attention to detail;
- Ability to make informed decisions in accordance with established policies and procedures;
- Ability to independently solve problems;
- Ability to establish and maintain effective working relationships with other City employees, Department Heads, Division Heads, and other supervisory personnel and the general public;
- Ability to communicate well with others, both verbally and in writing;
- Ability to handle confidential customer, employee and administrative information with tact and discretion;
- Ability to make quick and sound decisions under tight operating deadlines;
- Ability to prioritize multiple duties and responsibilities;

- Ability to effectively plan, organize, prioritize, motivate, supervise and evaluate the work of others;
- Ability to independently solve problems within assigned areas of responsibility;
- Ability to develop and implement short-term and long-range plans;

#### **TRAINING/EDUCATION/QUALIFICATIONS**

- Graduation from a college or university of recognized standing with an Associate's Degree or Bachelor's Degree in Environmental Science or related science program ; and
- Some responsible pre-professional or professional experience in environmental program management, 3-5 years desired if accompanied by an Associate's Degree, less than 3 years acceptable if accompanied by a Bachelor's Degree; or
- Any equivalent combination of education and training which provides the necessary knowledge, skills and abilities to perform the work.

#### **ESSENTIAL SPECIAL REQUIREMENTS**

#### **ESSENTIAL PHYSICAL ABILITIES**

- Possession of a valid Driver's License issued by the State of Ohio.
- Clarity of speech and hearing that permits the employee to communicate effectively with other City Departments and employees, staff, contractors, developers, engineering and other consultants and the general public;
- Sufficient vision, with or without correction, that permits the employee to produce and review a wide variety of reports, technical drawings and related materials;
- Sufficient manual dexterity that permits the employee to operate a keyboard and produce handwritten materials and notations and to lift and move equipment or materials from time to time;
- Sufficient personal mobility that permits the employee to visit and inspect other City and field work locations including various industrial and commercial properties.

. . . END . . .

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING AND SUPPLEMENTING SCHEDULE "A" OF THE CITY'S CLASSIFICATION AND COMPENSATION PLAN, AS SET FORTH IN ORDINANCE NO. OR2016-1-4, ADOPTED JANUARY 13, 2016, TO ADD THE NEW CLASSIFICATION OF ENVIRONMENTAL TECHNICIAN AND COMPLIANCE SPECIALIST**

WHEREAS, the Administration of the City of Hamilton, Ohio recommends that the position of Environmental Technician and Compliance Specialist be established at Pay Range 37; and

WHEREAS, the Environmental Technician and Compliance Specialist performs moderately complex pre-professional or professional work in a field of Environmental Program management responsible for project or ongoing analytical problem solving.

WHEREAS, to accomplish the aforesaid it is necessary to amend and supplement existing Schedule "A" of the City's Classification and Compensation Plan as set forth in Ordinance No. OR2016-1-4, adopted January 13, 2016; and

WHEREAS, this Council desires that said amendment be made;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Hamilton, Ohio:

SECTION I: That Schedule "A" of the City's Classification and Compensation Plan, as set forth in Ordinance No. OR2016-1-4, adopted January 13, 2016, be and is hereby amended and supplemented to add the new classification of Environmental Technician and Compliance Specialist as set forth in detail below.

<u>Class Code</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Minimum – Maximum</u>
6119	Environmental Technician and Compliance Specialist	37	\$48,693 - \$62,525

SECTION II: This ordinance shall take effect and be in full force from and after the earliest period allowed by law after its passage.

PASSED: \_\_\_\_\_

Effective Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Acting City Clerk

**CERTIFICATE**

I, Marcos Nichols, Acting City Clerk for the City of Hamilton, Butler County, Ohio, hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published as provided by Section 113.01 of the Codified Ordinances of the City of Hamilton, Ohio, by posting ten days after passage, a copy thereof in each fire station within the City for a period of ten days. POSTED:

\_\_\_\_\_

**Marcos Nichols, Acting City Clerk  
CITY OF HAMILTON, OHIO**

## City Council Meeting Staff Report

**Report To:** The Honorable Mayor Patrick Moeller & Members of the City Council

**Report From:** John Creech, Senior Planner

**Agenda Item:** Report regarding a Final Plat – Gardner Ridge, Section One, Block B (JA Development, Applicant)

<b>Approvals/Reviews</b> <i>To be checked by the Office of the City Manager once approvals received from Departments. All other boxes to be checked by the Report author</i>	<input checked="" type="checkbox"/> Department Head <input checked="" type="checkbox"/> Finance Department <input checked="" type="checkbox"/> Director of Law <input checked="" type="checkbox"/> Office of the City Manager	<b>Related Strategic Goal(s)</b> <input checked="" type="checkbox"/> <b>I</b> Increase property values <input type="checkbox"/> <b>D</b> Decrease vacant structures <input type="checkbox"/> <b>A</b> Add new jobs <input type="checkbox"/> <b>R</b> Realize new investments <input type="checkbox"/> <b>G</b> Generate recreational investments <input type="checkbox"/> <b>E</b> Engage citizens in activities <input checked="" type="checkbox"/> <b>O</b> General operations
<b>Ordinance or Resolution Ordinance</b>	<input checked="" type="checkbox"/> 1 <sup>st</sup> Reading Date: 03-09-2016 <input checked="" type="checkbox"/> 2 <sup>nd</sup> Reading Date: 03-23-2016 <input type="checkbox"/> Public Hearing Date:	
<b>Prior Action/Review</b> <i>Please note if this item was discussed on a prior Council or other agenda</i>	<b>City Council (or other):</b> Planning Commission: 02-15-2016	
<b>Contract</b>	<input type="checkbox"/> Contract Required	<input checked="" type="checkbox"/> Additional Document(s) Attached
<b>Fiscal Impact</b>	Budgeted: No General Fund: \$200.00 Other Funds: \$ 0.00	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report</i>

### POLICY ISSUE

Does City Council wish to approve the Final Plat of Gardner Ridge, Section One, Block B?

### POLICY ALTERNATIVE(S)

Council may choose to not approve the Final Plat of Gardner Ridge, Section One, Block B.

### STAFF RECOMMENDATION

It is the recommendation of this office that Council receives this report, concurs in the Recommendation of the Planning Commission, and adopts the necessary legislation to approve the Final Plat of Gardner Ridge, Section One, Block B.

### STATUTORY/POLICY AUTHORITY

- Section 3.09, Legislative Procedure, of the Charter of the City of Hamilton

### FISCAL IMPACT SUMMARY

The City's current fiscal impact includes any staff time allotted to the review and approval of the Final Plat of Gardner Ridge, Section One, Block B estimated at approximately \$200.00.



## **BACKGROUND INFORMATION**

This is a request submitted by JA Development for review and approval of the Final Plat for Gardner Ridge subdivision, Section One, Block B. The subject property is located just east of Gardner Ridge Section One, Block A (see attached location map). The property is zoned R-1 Single Family Residential. The preliminary plat for Gardner Ridge (formerly known as Oak Tree Hill) was reviewed and approved by the Planning Commission on November 1, 2004 and included 88 single family residential building lots. The final plat for Section One, Block A, comprised of 17 single family residential lots was approved on March 22, 2006. The original developer of Gardner Ridge was Dixon Builders.

## **FINAL PLAT**

Section 1, Block B of the subdivision encompasses 10.1 acres and will create twenty-four (24) single-family residential building lots as shown on the attached record plat. All of the proposed lots meet the R-1 Zoning district standard with requires a minimum lot width of 80 feet and a minimum lot size of 10,000 square feet. The proposed lots range in size from 10,000 square feet to 38,027 square feet. All minimum lot widths meet or exceed 80 feet in lot width at building setback line.

The subdivision includes the dedication of an additional 140 lineal foot section of Golden Oak Drive and approximately 1,112 lineal foot of Weeping Oak Drive within a 60- foot wide public right-of-way. All public improvements have been installed as part of the project – items not currently installed include sidewalks which will be installed upon construction of the new homes.

## **RECOMMENDATION**

The City Interdepartmental Review Committee has reviewed and approved the Record Plat for Gardner Ridge, Section One, Block B and City Staff has reviewed the Record Plat and found it is consistent with the approved Preliminary Plat and City Zoning Regulations.

The Planning Commission reviewed and approved the Record Plat for Gardner Ridge, Section One, Block B on February 15, 2016 and recommends that City Council approve the request for Final Plat approval for Gardner Ridge, Section One, Block B subject to the following condition of approval:

- 1) Separate performance and maintenance bonds to be submitted and approved for outstanding public improvements/installed public improvements in accordance with Section 1191 of the City of Hamilton Subdivision Regulations prior to the record plan being recorded with the Butler County Recorder.

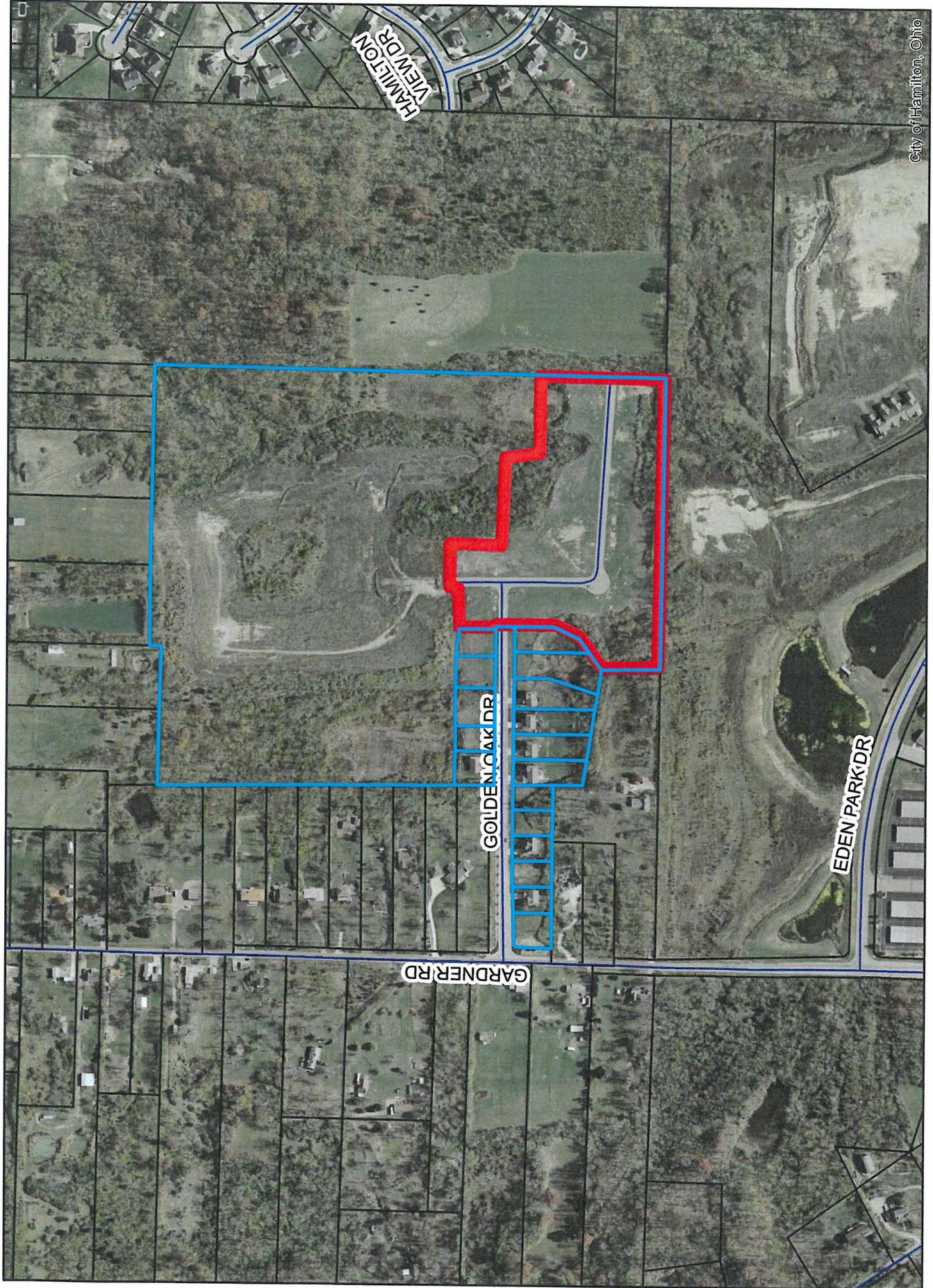
It is the recommendation of this office that Council receives this report, concurs in the recommendation of the Planning Commission, and directs the preparation of the necessary legislation to approve the Record Plat for Gardner Ridge, Section One, Block B, subject to the condition of approval.

## **ATTACHED INFORMATION**

1. Location Map
2. Preliminary Plat, November 2004
3. Record Plat



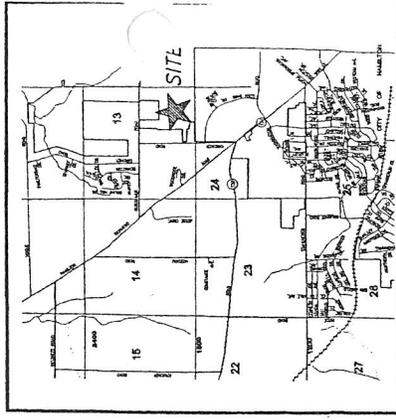
# LOCATION MAP



City of Hamilton, Ohio

# CONCEPT OAK TREE HILL

Lots 29621, 29617 & 29618  
FIRST WARD, NORTHSIDE, CITY OF HAMILTO  
BUTLER COUNTY, OHIO  
SCALE: 1" = 100'  
OCTOBER, 2004



VICINITY MAP

**OWNER & DEVELOPER**  
Dixon Builders  
7924 Jessie's Way  
Hamilton, Ohio 45011  
(613) 887-6400



APPROVED PRELIMINARY PLAN  
November 1, 2004





Item	Revision Description	Date	Drawn

**RECORD PLAT**

**GARDNER RIDGE**

**SECTION ONE, BLOCK "B"**

FIRST WARD, NORTH SIDE, CITY OF HAMILTON  
BUTLER COUNTY, OHIO

Lot 28620  
Norman G. & Charlotte George  
I.D.B. 1782, Pg. 531

**bayer**

Maplex OH 45040 - 013336.0000  
2000 Township Road 400  
Cincinnati, OH 45240

Project No: 1010001771  
Client: B.L.  
Drawing No: 1010001771-001  
Scale: 1" = 40'

**2/3**

- LEGEND**
- Proposed Manganese
  - Proposed 1" Iron Pin
  - Proposed 1" Iron Pin
  - Existing Concrete Monument
  - Existing 1" Iron Pin
  - Dr. Drainage
  - D.L. Building Line
  - U.L. Utility Easement
  - S.S.R. Sanitary Sewer Easement
  - M.O.E. Minimum Opening Elevation
  - M.P.O.E. Minimum Front Opening Elevation
  - U.S.T.T.P. Utility & Temporary Turnaround Easement

**NOTES:**

TOTAL CENTERLINE LENGTH FOR GOLDEN OAK DRIVE = 140.00' L.F.

TOTAL CENTERLINE LENGTH FOR WEEPING OAK DRIVE = 1112.80' L.F.

TOTAL RIGHT-OF-WAY TO BE DEDICATED = 1.1737 ACRES

**BENCHMARK**

EXISTING CONCRETE MONUMENT  
CORNER OF LOT #15662  
ELEVATION=726.38

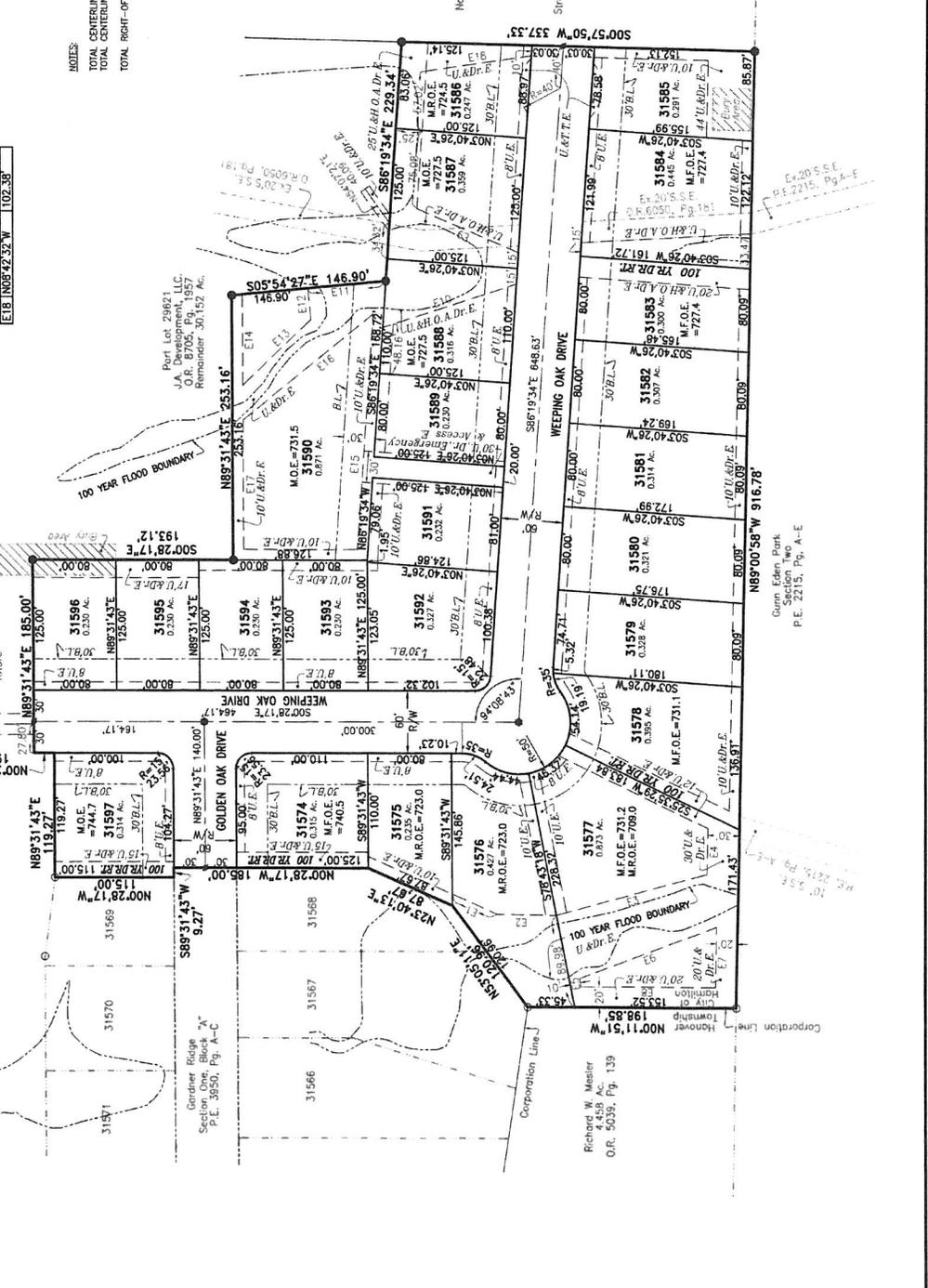
ON THE SOUTH EAST CORNER OF LOT #15662

**EASEMENT LINE TABLE**

#	DIRECTION	DISTANCE
E1	S23°40'13"W	47.14'
E2	S00°21'24"W	57.31'
E3	S15°46'43"E	148.93'
E4	S89°00'58"E	4.627'
E5	S21°10'26"E	138.81'
E6	N89°00'55"W	57.70'
E7	N00°11'51"W	127.66'
E8	N22°45'18"E	105.92'
E9	N18°29'18"W	134.97'
E10	S89°00'58"E	4.627'
E11	S80°05'53"W	28.97'
E12	N89°31'43"E	86.93'
E13	N89°31'43"E	86.93'
E14	N89°31'43"E	86.93'
E15	S86°19'34"E	226.05'
E16	N89°49'23"W	160.25'
E17	S89°31'43"W	72.58'
E18	N89°42'32"W	108.38'

I HEREBY STATE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF THAT THE ACCOMPANYING PLAT IS THE CORRECT RETURN OF A SURVEY MADE UNDER MY DIRECTION FOR GARDNER RIDGE, SECTION ONE, BLOCK "B" OF HAMILTON SUBDIVISION REGULATIONS HAVE BEEN COMPLIED WITH TO THE BEST OF MY KNOWLEDGE.

BRAN R. JOHNSON, P.S.  
REGISTERED SURVEYOR #8464  
IN THE STATE OF OHIO





**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING THE FINAL OR OFFICIAL PLAT OF GARDNER RIDGE, SECTION ONE, BLOCK B, SITUATED IN THE FIRST WARD, NORTH SIDE OF THE CITY OF HAMILTON, BUTLER COUNTY, OHIO. (JA Development, Applicant)**

WHEREAS, a request has been received from JA Development for the approval of the plat for the Gardner Ridge, Section One, Block B, representing the second phase of the Gardner Ridge single-family residential home development located east of Gardner Road, along Golden Oak Drive, in the First Ward North Side of the City of Hamilton, Butler County, Ohio; and

WHEREAS, the record plat will create 24 new single family residential building lots, ranging in size from 10,000 square feet to 38,027 square feet in area and the submitted final plat follows the originally approved Preliminary Plat for the Gardner Ridge Subdivision Washington West Estates Planned Development plan approved on November 1, 2004; and

WHEREAS, the Planning Commission reviewed and approved the final plat for Section One, Block B of the Gardner Ridge Subdivision on February 15, 2016 and recommended that City Council approve same subject to the condition that separate performance and maintenance bonds be submitted and approved for outstanding public improvements/installed public improvements in accordance with Section 1191 of the City of Hamilton Subdivision Regulations prior to the record plan being recorded with the Butler County Recorder.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Hamilton, Ohio:

SECTION I: That the final or official plat, for Gardner Ridge, Section One, Block B, situated in the First Ward, North Side of the City of Hamilton, Butler County, Ohio, heretofore approved by the Platting Commissioner and the Planning Commission of the City of Hamilton, Ohio, be and the same is hereby approved subject to the following condition:

Separate performance and maintenance bonds to be submitted and approved for outstanding public improvements/installed public improvements in accordance with Section 1191 of the City of Hamilton Subdivision Regulations prior to the record plan being recorded with the Butler County Recorder.

SECTION II: That all dedications, grants of land or easements and special covenants, conditions, and restrictions as shown on said plat are hereby accepted and confirmed.

SECTION III: This ordinance shall take effect and be in full force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Effective Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
City Clerk

**CERTIFICATE**

I, Marcos Nichols, Acting City Clerk of the City of Hamilton, Ohio, State of Ohio, hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published as provided by Section 113.01 of the Codified Ordinances of the City of Hamilton, Ohio, by posting ten days after passage, a copy thereof in each fire station within the City for a period of ten days. POSTED: \_\_\_\_\_.

\_\_\_\_\_  
**Marcos Nichols, Acting City Clerk**  
**CITY OF HAMILTON, OHIO**

**City Council Meeting Staff Report**

**Report To:** The Honorable Mayor Patrick Moeller & Members of the City Council

**Report From:** Joshua Smith, City Manager

**Agenda Item:** Report regarding authorizing and directing the City Manager to execute a memorandum of understanding with the Hamilton Parks Conservancy, MetroParks of Butler County, and the City of Hamilton

<p><b>Approvals/Reviews</b> <i>To be checked by the Office of the City Manager once approvals received from Departments. All other boxes to be checked by the Report author</i></p>	<input checked="" type="checkbox"/> Department Head <input checked="" type="checkbox"/> Finance Department <input checked="" type="checkbox"/> Director of Law <input checked="" type="checkbox"/> Office of the City Manager	<p><b>Related Strategic Goal(s)</b></p> <input type="checkbox"/> <b>R</b> Realize new investments <input type="checkbox"/> <b>A</b> Add new jobs <input type="checkbox"/> <b>I</b> Increase property values <input type="checkbox"/> <b>D</b> Decrease vacant structures <input checked="" type="checkbox"/> <b>G</b> Generate recreational investments <input type="checkbox"/> <b>E</b> Engage citizens in activities <input checked="" type="checkbox"/> <b>O</b> General operations
<p><b>Ordinance or Resolution</b> Resolution</p>	<p>1<sup>st</sup> Reading Date: 3-9-16            2<sup>nd</sup> Reading Date:            Public Hearing Date:</p>	
<p><b>Prior Action/Review</b> <i>Please note if this item was discussed on a prior Council or other agenda</i></p>	<p><b>City Council (or other):</b></p>	
<p><b>Contract</b></p>	<input type="checkbox"/> Contract Required	
<p><b>Fiscal Impact</b></p>	<p>Budgeted: \$            Expenditure: \$            Source Funds:</p>	

**Policy Issue**

Does City Council wish to adopt legislation to authorize and direct the City Manager to execute a Memorandum of Understanding (MOU) between the City, the Hamilton Parks Conservancy, and Butler County MetroParks?

**Policy Alternative(s)**

Council may choose not to adopt such legislation to authorize and direct the City Manager to execute a MOU between the City, the Hamilton Parks Conservancy, and MetroParks of Butler County.

**Staff Recommendation**

Staff recommends that Council receive this report and adopt the legislation to authorize and direct the City Manager to execute a MOU between the City, the Hamilton Parks Conservancy, and MetroParks of Butler County.

**Statutory/Policy Authority**

- Section 3.09, Legislative Procedure, of the Charter of the City of Hamilton.

**Fiscal Impact Summary**

None.



**Background Information**

This MOU provides for a base of discussion to begin working on a collaborative basis.

**Attached Information**

N/A

**Copies Provided to:**

N/A



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE HAMILTON PARKS CONSERVANCY, THE METROPARKS OF BUTLER COUNTY, AND THE CITY OF HAMILTON.**

WHEREAS, the City of Hamilton, Ohio owns and operates Joyce Park where the Great Miami River Recreational Trail (GMRRT) travels through; and

WHEREAS, the Hamilton Parks Conservancy, MetroParks of Butler County, and the City of Hamilton desire to enter into a Memorandum of Understanding (MOU) begin discussions about Joyce Park and the GMRRT; and

WHEREAS, the City has hired the Hamilton Parks Conservancy to maintain Joyce Park; and

WHEREAS, MetroParks of Butler County would like to begin discussions to formalize a collaborative agreement among the parties; and

WHEREAS, under the MOU all parties agree to work together on regionally significant parks and recreational uses with the primary area of focus being on the Great Miami River Recreational Trail and associated environs, parks and pathways.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hamilton, Ohio:

SECTION I: That the City Manager is hereby authorized and directed to execute an MOU which shall be and read substantially in the form of Exhibit A with such changes as the City Manager and The Law Director shall approve and to take any action necessary for City of Hamilton, Ohio to fulfill its obligations under the MOU.

SECTION II: This resolution shall take effect and be in full force from and after the earliest period allowed by law after its passage.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Effective Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

City Clerk

**CERTIFICATE**

I, Marcos Nichols, Acting City Clerk of the City of Hamilton, Butler County, Ohio, hereby certify that the foregoing Resolution No. \_\_\_\_\_ was duly published as provided by Section 113.01 of the Codified Ordinances of the City of Hamilton, Ohio, by posting ten days after passage, a copy thereof in each fire station within the City for a period of ten days. POSTED: \_\_\_\_\_.

\_\_\_\_\_  
**Marcos Nichols, Acting City Clerk**  
**CITY OF HAMILTON, OHIO**

**Exhibit A**

Memorandum of Understanding

For

Collaboration

This memorandum of understanding is to memorialize a mutually beneficial partnership between the City of Hamilton, hereinafter referred to as "City", the Hamilton Parks Conservancy, hereinafter referred to as "Conservancy" and the MetroParks of Butler County, hereinafter referred to as "MetroParks".

City, Conservancy and MetroParks will endeavor as partners to provide recreation and programming efficiencies mutually beneficial to all parties to this memorandum, hereinafter referred to as "the parties".

City, Conservancy and MetroParks will jointly work on regionally significant parks and recreational uses so as to share professional expertise, leverage capital and partner with one another in pursuing grants and other funding sources for capital, maintenance and programming of facilities.

The Great Miami River Recreation Trail and associated environs, parks and pathways will be the primary area of focus between the parties to develop, maintain, and program in a manner beneficial to City, Conservancy and MetroParks.

This memorandum of understanding was supported by Resolution \_\_\_\_\_ by Hamilton City Council; by Resolution \_\_\_\_\_ by The Board of Trustees of Hamilton Park Conservancy; and by the Board of Park Commissioners of MetroParks of Butler County and is hereby acknowledged and signed by the Chief Executive Officer of the organizations which are the parties to this Memorandum.

\_\_\_\_\_  
Joshua A. Smith, Hamilton City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steven Timmer, Director Hamilton Park Conservancy

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jonathan R. Granville, Executive Director MetroParks of Butler County

\_\_\_\_\_  
Date